

**PLANNING COMMISSION
CITY OF THE VILLAGE OF DOUGLAS
CITY HALL – 86 W CENTER STREET, DOUGLAS, MI**

**REMOTE REGULAR MEETING
WEDNESDAY, OCTOBER 14, 2020 – 7:00 PM**

MINUTES

A. Call to Order: Chair Kenny called the meeting to order at 7:06PM

B. Roll Call: Present – Stewart, Seabert, Kenny, Pattison, McWebb
Absent – Heneghan (Buszka has resigned)
Also Present – City Planner Wikar

Agenda Approval October 14, 2020: - Pattison, supported by Seabert, made a motion to amend the Planning Commission Agenda for October 14, 2020 by removing the approval of minutes, August 12, 2020. Motion approved by roll call vote.

Agenda Approval October 14, 2020: - Pattison, supported by Seabert, made a motion to approve the Planning Commission Agenda for October 14, 2020 as amended. Motion approved by roll call vote.

C. Public Comment: – Tracy Shafroth - 271 Water St., requested clarification on context to the Zoning Ordinance review listed on the agenda.

D. Communications: – All communications are in the agenda packet. Planning Commissioners discussed how communications are received. Member would like all communications from applicants to go through the Planning and Zoning Administrator. Members discussed West Center PUD and requested Wikar bring it back to the Planning Commission as an advisory hearing again. Members requested detailed reports for PUD proposals, not an overview. Pattison, supported by Seabert, made a motion to have the Zoning Administrator request the applicant of the West Center PUD to hold an additional advisory meeting. Motion approved by roll call vote.

E. New Business:

1. Review of the City of the Village of Douglas Zoning Ordinance

Commission members reviewed the Zoning Ordinance and discussed the most urgent ones to amend first. The consensus was: the sign ordinance, Environmental - Waterfront construction ordinance, and the storm water runoff ordinance. Concerns also included strengthening the engineering reviews for each PUD, landscaping ordinance, updating the language from a village, procedures of PUDs, finishing the bylaws, and reviewing the master plan. Members agreed that sub-committees will be needed to address all these ordinance amendments.

The Sign Ordinance amendment that was presented to City Council was a topic of conversation. Some members worried that once it is changed to allow signs in the right-of-way it cannot be undone. Concerned members will write a memorandum or speak in the public comments section of the next City Council meeting.

With several PUDs coming up, Commission members requested a workshop to better understand their expectations and requirements when it come to reviewing PUDs. Wikar will arrange a workshop for next week.

F. Old Business: – None

G. Reports of Officers, Members, Committees:

Stewart mentioned the illegal fence built on Hamilton. Members discuss meeting in person for next regularly scheduled Planning Commission. They feel hearing the petitioners is much easier in person than on Zoom. Wikar will look into the latest executive orders and see what options they have.

H. Public Comments: – Mayor Pat Lion stated that City Council does want the input of Planning Commissioners regarding the Sign Ordinance amendment and that there is still time to get something on the agenda. Is appreciative of all members' time.

I. Adjournment - Pattison, supported by McWebb, made a motion to adjourn meeting. Motion approved by roll call vote at 9:25 p.m.

Respectfully Submitted by Jenny Pearson