



REQUEST FOR QUALIFICATIONS

The City of the Village of Douglas will be accepting sealed proposals for a Municipal Facilities Program. This Request for Qualifications is to solicit qualifications from professional firms or a collaboration of multiple firms capable of inventorying, evaluating, assessing and/or improving the City's municipal facilities. Architectural, design/build, and contracting firms are invited to submit relevant information demonstrating their qualifications, technical capabilities, experience, and available resources to provide the scope of services described in the proposal.

In issuing the RFQ, the City is seeking to select a firm that may be asked to develop scopes of work and verification protocols to evaluate municipal facilities, recommend capital planning and upgrades to facilities, and develop energy efficiency performance standards. The selected firm will provide a strong operations team, a strong technical support team, reduce maintenance, and provide efficiencies, all with guaranteed cost savings to the City.

Professional firms are required to submit written proposals that present the firm's qualifications and experience. The firm's proposal should be prepared simply and economically and should provide all the information it considers pertinent to its qualifications. Emphasis should be placed on completeness of services offered and clarity of content.

Copies of the proposal package are available at the City of Douglas City Hall located at 86 W Center St., Douglas, MI 49406 or by calling 269-857-1438. Sealed proposals will be opened and read aloud on Monday, November 2, 2020 at 2:00 p.m. at Douglas City Hall.