

**PLANNING COMMISSION
CITY OF THE VILLAGE OF DOUGLAS
CITY HALL – 86 W CENTER STREET, DOUGLAS, MI**

**WORKSHOP
MONDAY, JULY 27, 2020 – 5:00 P.M.**

MINUTES

A. Call to Order: Chair Kenny called the meeting to order at 5:08 PM

B. Roll Call: Present – Heneghan, Stewart, Seabert, Kenny, Pattison, Buszka
Absent – (McWebb arrived after roll call vote and left before adjournment)
Also Present – City Planner Wikar

Agenda Approval: - Stewart, supported by Seabert, made a motion to approve the Planning Commission Workshop Agenda for July 27, 2020 as presented. Motion approved by unanimous roll call vote.

C. Public Comment: – None

D. Communications – None

E. New Business: Amendment of Bylaws

1. Review of Kenny's proposed bylaws - Pattison, supported by Buszka, made a motion to spend no more than 1 hour on the 11 remaining pages. Motion approved by voice vote. Commission members reviewed and discussed changes were appropriate to the second half of Kenny's proposed bylaws that he amended from the Michigan State Extension. Seabert, supported by Buszka, made a motion to add 30 minutes to the discussion time. Motion approved by voice vote. Wikar gave an overview on the next steps regarding the Planning Commission Bylaws. He will review all the proposed changes discussed tonight with the City Manager, City Clerk, and the City Attorneys.
2. In-Line Grammar/Formatting Considerations, Working Draft – Wikar gave examples of in-line grammatical changes, title changes, gender neutral terms, and formatting changes that will also be made. He also presented the Planning Commission Bylaws working draft that will be presented with the considered changes discussed tonight at the August 12th regular Planning Commission meeting. Kenny stated that he feels like that is a waste of time to amend the current bylaws and the Planning Commission should use and revise the version he drafted.

F. Public Comments: – None. Pattison stated she appreciates all of Bobs work and thanked Nick for assembling the documents.

G. Adjournment - Buszka, supported by Seabert, made a motion to adjourn meeting. Motion approved by roll call vote at 6:51 p.m.

Respectfully Submitted by Jenny Pearson, Deputy Clerk