



Chicken Permit Application

Application Fee \$20

The Village of Friendliness – Since 1870

Backyard chicken hen permits are required before one can legally own and keep no more than six (6) female chickens or “hens” in a residential zoning districts in the City of Douglas. This form must be filled out in its entirety prior to being issued a backyard chicken hen permit. Please complete the checklist for keeping backyard chicken hens, and if you have any questions, please contact the City Clerk’s office at 269-857-1438. **Permits are valid for one (1) year. Permits shall be site specific and non-transferable.**

Name of Applicant: _____ Date: _____

Phone Number: _____ Email: _____

Property Owner(s): _____
Name if different than “Applicant.”

Permit Street Address: _____
Location of “Coop” and “Pen” structure.

Parcel Number (PPN): _____ How many chickens do you intend to keep at this address? _____
Six (6) female chickens or “hens,” maximum.

Adjacent Real Properties: _____
PPNs of all properties with which you share a common lot line.

Permit Application Checklist & Certification

- Chicken Permit Application, site plan, and Zoning Review Application completed.
- \$20 application fee paid to the City of Douglas
- “Yes, I have read the U.S. Department of Health and Human Services Center for Disease Control (CDC) and Prevention’s “Healthy Families and Flocks” Publication.” (<https://www.cdc.gov/healthypets/resources/backyard-flock.pdf>)
- “Yes, I have read the City of Douglas Chapter 92.30 Animals-Chickens Ordinance.”
- “Yes, I have read the referenced Zoning Ordinance §16.13, Reg. 2-4, 7, 8, & 10 and §21.01, 12a - Reg. 2 & 3.”
- Planning & Zoning Administrator inspection scheduled within 30 days of permit issuance.

Applicant Signature _____ Date _____

Property Owner Signature _____ Date _____
Required if property is a rental and Applicant is a tenant.

FOR INTERNAL OFFICE USE ONLY

<input type="checkbox"/> Application, Checklist & Fee Check Number: _____ Date Paid: _____
<input type="checkbox"/> City Ordinance & Regulations Compliance Number of female chickens / “hens”: _____ <i>Six (6) female chickens or “hens,” maximum.</i> Notice of Application – Objection Period Expiration Date: _____ Adjacent Property Approval: <input type="checkbox"/> Yes <input type="checkbox"/> No
Clerk’s Signature: _____ Date: _____ Permit Number: _____ Permit Issuance Date: _____ Permit Expiration Date: _____
<input type="checkbox"/> Zoning Ordinance Compliance (Zoning Review Application & Site Plan) On-site Inspection Date: _____ Permit Status: <input type="checkbox"/> Compliant - Approved <input type="checkbox"/> Non-Compliant - Revoked
Planning & Zoning Administrator’s Signature: _____ Date: _____

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