

**THE CITY OF THE VILLAGE OF DOUGLAS  
PLANNING COMMISSION MEETING  
CITY HALL - 86 W. CENTER STREET, DOUGLAS, MI  
WEDNESDAY, MARCH 13TH, 2019 - 7:00 P.M.**

**Minutes**

- A. Call to Order:** Chair David Burdick called the meeting at 7:01 PM
- B. Roll Call: Present** – Burdick, Buszka, Heneghan, Kenny, Pattison, Seabert
- Absent – None
- Also Present – City Planner, Lisa Imus
- C. Agenda Approval** - Motion by Seabert, with support from Kenny, to approve the Planning Commission Agenda for March 13<sup>th</sup>, 2019 as presented. Motion carried by voice vote.
- D. Approval of Minutes** - Motion by Pattison, supported by Seabert to approve the Planning Commission Minutes of January 9<sup>th</sup>, 2019. Motion carried by voice vote. Kenny abstained absent at last meeting.
- E. Written Communications:** None
- F. Public Comment related to agenda items only** (limit 2 minutes per person): There were no public comments.
- G. New Business:**
1. 2018 Annual Report: Imus summarized all activities for the last 12 months, called it a busy year. Approximately \$100,000 less than last year. Good momentum to continue. Builders are very interested in Market Analysis. Discussed escrow – tighten up process to keep better track. Speak with Dave about it.
- H. Unfinished Business**
1. Recreational Marihuana - update. Imus-taking a wait and see approach, be prepared to put Zoning in place. State to accept proposals by December 19<sup>th</sup>. Government should like to see more this summer-but no update. Proposed to have Seabert talk to City Council for wording on this. Kenny proposed to see what other towns have experienced first. Burdick – what about larger grow operations – opt in we have control, opt out we don't. Waiting on LARA. Do we want to get ahead of Zoning on this – Bill is in touch with the City Attorney to see where we want to stand. Green Koi Life is coming along good. Not much going on with other provision facility.
  2. Form Based Code –update / discussion. Imus – large topic, consider adopting a code. Need to have a consultant with experience write the code. City Council wants to follow through with this – should have it in place before Hayworth. See what other cities are doing to see it in action.

Pattison – City Council and Planning Commission need to be ready for Miro, people were upset in the past. Market Analysis will help build a basis for everyone and give clarity.

3. Sign Ordinance – review at April Meeting. No comments made.
4. Short Term Rental Ordinance – discussion. Imus – nothing in ordinance that says they have to register. 60% of Douglas is non-principle residents – need more year round residents. Discussed changing ordinance to include a “Good Neighbor Guide”. Making property managers live within 50 mile should also be added.
5. Zoning Recommendations / Master Plan – Planning Commission review language / ordinance development.
  - Food Trucks – ordinance under review. Planning Commission feel 2-3 food trucks instead of 10. Nonbinding resolution to City Council to keep ordinance moving. Seabert to relay to council. Burdick, City can’t choose which food trucks, first come first serve as well as choice of location.
  - Motion – Kenny, supported by Buszka, made a motion to recommend to the City Council the creation of a Food Truck Ordinance that regulates equally and reasonably benefits all businesses. From a planning standpoint, Food Trucks do a lot for business development, promoting tourism and increasing the quality of life. The motion was approved by a unanimous roll call vote.

**I. Hear from the Audience** (Limit of 5 minutes for general comments)

- David Setske – Thanked the Planning Committee for their consideration with security camera time change from 90 days to 30 days. Supported the food truck idea.
- Bruce Stewart – Food trucks are a good idea. It will promote added services for the City of Douglas as well. Limiting the number of trucks was supported, questioned having them during the week.
- Ethan Del Stone – Planning Committee can consult their attorney with questions if they need. Not much property in Douglas for a growth ordinance to be of use – they have looked into it.

**J. Commissioner Comments**

- Pattison – Douglas needs more activities and how do we reach everyone with advertising them?
- Burdick – Less structured events are more fun. Don’t over manage.
- Seabert – Discussed his health scare. Excited for community pride day – has had all positive feedback. Keeping it simple this year and building on it year after year.

**K. Adjournment:** Motion by Pattison, supported by Seabert, to adjourn meeting. Motion carried by voice vote. (9:20)

**Respectfully Submitted by Jenny Pearson, Deputy Clerk**