

IMPORTANT MESSAGE TO  
DOUGLAS SMALL BUSINESS OWNERS  
REGARDING POTENTIAL PERSONAL PROPERTY TAX EXEMPTION:

**Form 5076, Small Business Property Tax Exemption Claim,  
is due to the City Assessor by February 20, 2019.**

This form was mailed to all business owners late December. **If the true cash value of your personal property does not exceed \$80,000, you are eligible for the exemption.** Please complete the form and return it as soon as possible to receive the exemption. If not filed by February 20, an estimate will be placed on the value of your business-related personal property and you will be responsible for a tax bill in July and December.

The State of Michigan changed the law and now requires a “one time” filing. It no longer needs to be submitted annually. Please complete and return the form to eliminate the possibility of having an unnecessary tax placed on your property. Our goal is to have 100% compliance and have all businesses that are eligible receive the exemption!

Link to Form 5076:

[https://www.michigan.gov/documents/treasury/5076f\\_493854\\_7.pdf](https://www.michigan.gov/documents/treasury/5076f_493854_7.pdf)

Also note that if the value of your personal property exceeds \$80,000, you do not qualify for the exemption and must file Form L-4175 with the City Assessor by February 20, 2019.

Forms may be returned to Douglas City Hall or emailed to the Assessor.

If you have questions, please contact Assessor Kelley Ziesemer at [kziesemer@ci.douglas.mi.us](mailto:kziesemer@ci.douglas.mi.us).