

Saugatuck-Douglas Police Commission Meeting
Wednesday January 09, 2013
Douglas City Hall Council Room
86 W. Center Street, Douglas, MI
4:00 PM
Minutes

1. Call to Order:

Chair Van Singel called the meeting to order at 4:04 p.m.

2. Roll Call:

Members present – Bailey, Harvath, Van Singel. Members absent/excused – Johnson.
Also present – Chief Giles, Douglas City Manager LeFevere, Saugatuck City Treasurer Stanislawski.

3. Changes/Additions/Deletions to Agenda:

None

4. Approval of Minutes:

A. October 10, 2012

Motion by Bailey, with support from Harvath, to approve the October 10, 2012 Saugatuck-Douglas Police Commission minutes as amended. Motion carried by voice vote.

5. Public & Written Communications (Limit of 3 minutes for comments regarding agenda items)

None

6. Unfinished Business:

None

7. New Business:

None

8. Chief of Police Report:

Chief Giles reported he is currently working with the State to obtain a breathalyzer for the department. This unit is portable and certifies itself each month. Chief was pleased to report a rise in property check requests. Chief Giles offered members a spring tour of the new jail. Van Single requested officers report Saugatuck street light outages.

9. (Unaudited) Revenue/Expenditure Summary Report

A. Month Ended 12/31/12

Douglas City Treasurer Drexler reported the department is well within its budget.

10. Commission Comments

None

11. Hear from the Audience (Limit of 3 minutes for general comments)

None

12. Adjournment:

Chair Van Singel called for a motion to adjourn. Motion by Harvath, with support from Bailey, to adjourn the meeting. Meeting adjourned by voice vote at 4:19 p.m.

MINUTES
SAUGATUCK-DOUGLAS JOINT POLICE COMMISSION MEETING
WEDNESDAY, APRIL 17, 2013
DOUGLAS CITY HALL COUNCIL ROOM
86 W. CENTER STREET, DOUGLAS, MI
4:00 PM

1. **Call to Order** – Chairperson Van Singel called the meeting to order at 4:03 PM
2. **Roll Call** – Johnson, Harvath, LeFevere, Van Singel, Sgt. Kent, Stanislawski, Bailey.
3. **Changes/Additions/Deletions to Agenda**
4. **Approval of Minutes**
 - A. **January 9, 2013**

Motion by Harvath, with support from Johnson, to approve the January 9, 2013 Joint Police Commission minutes as presented. Motion carried by voice vote.
6. **Public & Written Communications (Limit of 3 minutes for comments regarding agenda items)**
7. **Unfinished Business**
8. **New Business**
 - A. **Adopt 2013-14 Budget**

Items of discussion were a copier for the department and cost of a car.

Motion by Johnson, with support from Harvath, to approve and adopt the 2013-14 Police Budget as presented. Motion carried by voice vote.
9. **Chief of Police Report**
 - A. **Breathalyzer Update – Sgt. Kent**

Sgt. Kent updated those present on Data Master; the only individuals to have a key are the officers.
10. **(Unaudited) Revenue/Expenditure Summary Report**
11. **Commission Comments:**

Van Singel commented on street lights that are out.
Johnson was happy with the service from the SDPD
12. **Hear from the Audience (Limit of 3 minutes for general comments)**
13. **Adjournment:** Meeting adjourned at 4:21 PM

DRAFT MINUTES
SAUGATUCK-DOUGLAS JOINT POLICE COMMISSION MEETING
WEDNESDAY, JULY 10, 2013
DOUGLAS CITY HALL COUNCIL ROOM
86 W. CENTER STREET, DOUGLAS, MI
4:00 PM

1. Call to Order – Chairperson Van Singel called the meeting to order at 4:04 PM.

2. Roll Call – Present: Harvath, Van Singel, Absent: Johnson.

Also Present: LeFevere, Harrier, Giles, Stanilawski

3. Changes/Additions/Deletions to Agenda

Agenda approved as presented.

4. Approval of Minutes

A. April 17, 2013

Motion by Harvath, with support from Van Singel, to approve the April 17, 2013 Joint Police Commission minutes as presented. Motion carried by voice vote.

6. Public & Written Communications (Limit of 3 minutes for comments regarding agenda items)

7. Unfinished Business

8. New Business

A. Humvee Acquisition

Items of discussion: Public safety and PR concerns.

Outcome: Chief Giles will explain to residents the importance of having the Humvee's for public safety by going to the workshops. Saugatuck council requests to have Humvee parked on south end of the parking lot at Oval Beach where no one can see it.

B. Budget Increase for City of Saugatuck for FY 2013/2014

Items of discussion: Cost reductions and the status and unfunded liability for MERS.

Outcome: Saugatuck City council wants to set what services they need from the police. The payments Douglas is making will be going forward to help save money for the future.

C. City of Village of Douglas Administrative Staff Charges Attributable to Police Department

Items of discussion: Intergovernmental agreement

Outcome: Saugatuck would like to look into updating the contract.

D. Filling Open Full-time Clerical Position with Two employees (1 FT and 1 PT)

Item of discussion: Office Staff

Outcome: Douglas states there will be no new clerks. Part-time already existed so the budget will not be affected. Will only be changing personnel.

9. Chief of Police Report

10. (Unaudited) Revenue/Expenditure Summary Report

11. Commission Comments:

12. Hear from the Audience (Limit of 3 minutes for general comments)

13. Adjournment:

Motion by Harvath to adjourn the meeting at 5:16 PM.

Kailey Kent
07/11/13

MINUTES
SAUGATUCK-DOUGLAS JOINT POLICE COMMISSION MEETING
WEDNESDAY, October 9th, 2013
DOUGLAS CITY HALL COUNCIL ROOM
86 W. CENTER STREET, DOUGLAS, MI
4:00 PM

1. **Call to Order** – Chairperson Van Singel called the meeting to order at 4:01 p.m.
2. **Roll Call** – Present: Harvath, Johnson, Van Singel.

Also Present: LeFevere, Giles, Stanilawski.

3. **Changes/Additions/Deletions to Agenda**

Motion by Johnson with support from Van Singel and Harvath to approve the October 9, 2013 Joint Police Commission agenda as (submitted/amended).

4. **Approval of Minutes**
A. **July 10, 2013**

Motion by Harvath with support from Johnson and Van Singel to approve the July 10, 2013 Joint Police Commission minutes (as presented/amended).

5. **Public & Written Communications (Limit of 3 minutes for comments regarding agenda items)**

6. **Unfinished Business**

7. **New Business**

8. **Chief of Police Report**
A. **Data master**

Chief Giles reported that the data master cuts down on jail time and is well used. He reported that the department has had to testify a few times in court for the results, but there have been no problems.

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- B. **Summer**

Chief Giles reported that we had a busy summer as usual. Officers had an active shooter training recently in Hopkins and range training last week in Allegan.

9. **(Unaudited) Revenue/Expenditure Summary Report**
A. **Month Ended 9/30/2013**

Treasurer Robert Drexler reported that we are half way through the fiscal year and we are under budget. Part time is 25% and over because they are highly needed during the summer months.

The Police Department will be receiving four new computers and Microsoft office 2013 and the price is within the budget.

10. Commission Comments

11. Hear from the Audience (Limit of 3 minutes for general comments)

12. Adjournment

Motion by Van Singel with support from Johnson and Harvath to adjourn the meeting.
Meeting adjourned at 4:21 p.m.

Kailey Kent
10/11/13