

Saugatuck-Douglas Police Department Committee Meeting
Wednesday January 11, 2012
Douglas City Hall Council Room
86 W. Center Street, Douglas, MI
4:00 PM

1. **Call to Order-** Chairperson Harvath called the meeting to order at 4:02 PM.
2. **Roll Call-** Present: Harvath, Mayer, Harrier, Lefevere, & Vansingel.
Absent: Johnson
3. **Changes/Additions/Deletions to Agenda**
Motion to approve the Agenda for Agenda for January 11, 2012 as presented (or as may be amended by the Police Commission).

Motion by Harrier / 2nd by Lefevere to approve the agenda for January 11, 2012 as presented.
4. **Approval of Minutes**
Motion to approve the regular meeting minutes of January 11, 2012 as presented (or as may be amended by the Police Commission).

Motion by Lefevere / 2nd by Harrier to approve the regular meeting minutes of January 11, 2012 as presented.
5. **Public Communications** (Limit of 3 minutes for comments regarding agenda items).

None.

A. Upcoming 2012 Police Commission Meeting dates
April 11th, July 11th, & October 10th.
6. **Unfinished Business**

None.
7. **New Business**

None.
8. **Chief Giles of Police Report**

Chief Giles discussed the crime program/mapping that is possible coming to Allegan County. The cost would be a little over \$500.00 a year. He advised that the program interfaces with the programming we currently use and there is little

to no updating needed. Chief Giles advised that the programming is crime mapping, reporting, & email alerts. He states that it likes that the community can get involved and anyone would want to know what is occurring within the Saugatuck-Douglas communities could access that information by internet. He states that residence would be able to get email alerts notifying them of Breaking and Entering in the area and where drug crimes are occurring as well as whatever other information they wanted as far as crimes in the area are concerned. There is also Tip program software that would allow people to report crimes. Harvath asking if the community would get enough benefit out of this program and Chief Giles advised that he believes the community would get enough benefit. He went on to say that he doesn't believe that the residents are exactly aware of what the police do.

The Saugatuck Douglas Police Department statistics were discussed, which included the assists to the Allegan County Sheriff's Department, tickets, & total complaints.

9. Revenue/Expenditure Summary Report

A. Police Department Budget to Actual Expenditure Summary Report

Lefevere advised that because of the arbitrations it will put the budget well into the red. He advised that the next arbitration is in March. He states that we are over on repairs/maintenance but that is from the ongoing issues with the building. Harvath asked if the bid process had been closed on the new roof for the police department and Lefevere advised that the bids were in a range that they hadn't expected therefore they will re-evaluate and opening the bid process again at a later time. Harvath asked how much money was set aside for the new roof and Lefevere advised \$10,000.00.

Vansingel asked about the department getting a new car and Lefevere advised that it is in the budget and chief stated he was still working on it.

10. Committee Comments

None

11. Hear from the Audience (Limit of 3 minutes for general comments)

12. Adjournment

Motion to adjourn the police commission meeting at 4:37 PM by Mayer /2nd by Harrier.

Respectfully Submitted,
Joie Houchin
Saugatuck Douglas Police Department

Saugatuck-Douglas Police Commission Meeting
Wednesday April 11, 2012
Douglas City Hall Council Room
86 W. Center Street, Douglas, MI
4:00 PM

1. **Call to Order-** Chairperson Harvath called the meeting to order at 4:04 PM.
2. **Roll Call-** Present: Harvath, Mayer, Stanislawski, Vansingel, & Johnson, also Present Chief Giles. Lefevere arrived later.
3. **Changes/Additions/Deletions to Agenda**
Motion to approve the Agenda for April 11, 2012 as presented (or as may be amended by the Police Commission).

Motion by Johnson /2nd by Vansingel to approve the agenda for April 11, 2012 as presented.
4. **Approval of Minutes**
Motion to approve the regular meeting minutes of January 11, 2012 as presented (or as may be amended by the Police Commission).

Due to lack of quorum the January minutes were not approved at this time and will need to be on the agenda for the next regular meeting of July 11, 2012.
5. **Public & Written Communication** (Limit of 3 minutes for comments regarding agenda items).

None.
6. **Unfinished Business**
A. Police Budget Fiscal Year 2012-13
Motion to adopt the Police Budge for the 2012-13 Fiscal Year as presented (or as may be amended by the Police Commission)

Motion by Vansingel /2nd by Mayer to adopt the Police Budget for the 2012-13 Fiscal Year as presented. Motion carried by unanimous voice vote.
7. **New Business**

None.
8. **Chief of Police Report**

Chief advised that he is currently waiting on Allegan County to make their

decision on the crime mapping program. He advised that he will not be doing anything until they do because it will be cheaper for us.

He discussed the arbitration on 03/27/12 regarding Officer Zerbe and an incident that occurred in 2010. Chief advised that there should be results by July. He also advised that officer evaluations have been completed for the year.

Chief advised the commission that the Substance Abuse Council is having a substance abuse meeting that Judge Baillargeon will be presenting at the Saugatuck High School on April 25th at 6:30 PM in reference to Underage substance use in Allegan County.

The MSP put on their sexting class for 6th grade through high school students and Chief advised that Officer Lori Warsen is going to be our liaison and will be working with the school more and would like for her to start teaching the class that the MSP are teaching in our school system. Chief talked about Team, which the department teaches in the elementary school and advised that the Coast Guard would be coming to do their water safety class at Beery Field.

The assists to the Allegan County Sheriff's Department were discussed.

9. Revenue/Expenditure Summary Report

10. Commissioner Comments

Vansingel would like the multiple Street lights out within the Saugatuck Douglas area. Chief Giles advised that he would have the night officers look for the street lights that are out and where.

Harvath advised Chief Giles that he thinks he is doing a good job and appreciates the incident reports and the fact that he keeps them informed on the assists to the county.

11. Hear from the Audience (limit of 3 minutes for general comments)

None.

12. Adjournment

Motion to adjourn the meeting by Johnson /2nd by Vansingel. Meeting adjourned 4:43 PM.

Respectfully Submitted,
Joie Houchin, police clerk
Saugatuck Douglas Police Department

Saugatuck Douglas Police Department Police Commission meeting minutes
October 10, 2012
Douglas City Hall Council Room
86 W. Center Street, Douglas, MI
4:00 PM

1. Call to order:

Chairperson Harvath called the meeting to order at 4:07 PM.

2. Roll Call:

Present: Harvath, Johnson, ~~Vansingel~~ Van Singel, Stanislawski, & Chief.
Absent: Lefevere.

3. Election of Officers:

Motion to elect ~~Vansingel~~ Van Singel as Chairperson, Harvath as Vice Chair, and Johnson as Secretary by Johnson/ 2nd by Stanislawski. Motion approved unanimously.

4. Changes/Additions/Deletions to Agenda:

None

5. Approval of Minutes:

Motion to approve the regular meeting minutes of January 11, 2012 as presented (or as may be amended by the Police Commission).

Motion by Johnson / 2nd by Stanislawski to approve the regular meeting minutes of January 11, 2012 as presented. Motion passed.

Motion to approve the regular meeting minutes of April 11, 2012 as presented (or as may be amended by the Police Commission).

Motion by Johnson / 2nd by Stanislawski to approve the regular meeting minutes of April 11, 2012 as presented. Motion passed.

6. Unfinished Business:

None.

7. New Business:

None.

8. Chief of Police Report:

Chief advised that the department had a good summer nothing out of the ordinary as far as crime goes. He went over assists to surrounding townships. Chief advised that all officers are currently doing Data Master Training.

9. Revenue/Expenditure Summary Report:

Within budget

10. Commission Comments:

None.

11. Hear From Audience:

None.

12. Adjournment: Chairperson ~~Vansingel~~ Van Singel adjourned the meeting at 4:36 PM