

AGENDA
SAUGATUCK-DOUGLAS JOINT POLICE COMMISSION MEETING
WEDNESDAY, APRIL 13, 2011
DOUGLAS CITY HALL COUNCIL ROOM
86 W. CENTER STREET, DOUGLAS, MI
4:00 PM

- 1. Call to Order – Chairperson**
- 2. Roll Call – Recording Secretary**
- 3. Changes/Additions/Deletions to Agenda**
Motion to Approve the Agenda for April 13, 2011 as presented (or as may be amended by the Police Commission)
- 4. Approval of Minutes**
Motion to Approve the Regular Meeting Minutes of January 12, 2011 as presented (or as may be amended by the Police Commission).
- 5. Public Communications** (Limit of 3 minutes for comments regarding agenda items)
- 6. Unfinished Business**
 - A. 2011-12 Budget
Motion to Adopt the 2011-12 Police Budget as presented (or as may be amended by the Police Commission)
- 7. New Business**
- 8. Chief of Police Report**
 - A. Break Down of Assists 10/01/2010 to 12/31/2010
 - B. Officer Ticket Statistics 10/01/2010 to 12/31/2010
 - C. Incident Breakdown by Month
- 9. Revenue/Expenditure Summary Report**
 - A. Police Department Budget to Actual Expenditure Summary Report for the Period of month ended 3/31/2011
- 10. Commissioner Comments**
- 11. Hear from the Audience** (Limit of 3 minutes for general comments)
- 12. Adjournment**

Please Note - The Saugatuck-Douglas Joint Police Commission (the "Commission") is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or the facilities, are requested to contact Jean E. Neve, Douglas City Clerk, at 269-857-1438, or jneve@ci.douglas.mi.us to allow the City of the Village of Douglas to make reasonable accommodations for those persons.

CITY OF THE VILLAGE OF DOUGLAS
ALLEGAN COUNTY, MICHIGAN
www.ci.douglas.mi.us

POSTED THIS 8th DAY OF April, 2011

MEETING MINUTES
SAUGATUCK-DOUGLAS JOINT POLICE COMMISSION MEETING
WEDNESDAY, April 13, 2011
DOUGLAS CITY HALL COUNCIL ROOM
86 W. CENTER STREET, DOUGLAS, MI
4:00 PM

1. **Call to Order:** Chair Harvath called the meeting to order at 4:04 PM.
2. **Roll Call:** Members present- Stanlowski, VanSingle, Harvath, Hoexter.
Members absent- Johnson, LeFevere. Also present- Chief Giles, Sergeant Kent.
3. **Changes/Additions/Deletions to Agenda:** Agenda unanimously approved as presented by voice vote.
4. **Approval of Minutes:**
 - A. Motion by VanSingle, with support from Stanlowski, to approve the regular meeting minutes of January 12, 2011as submitted. Motion carried by unanimous voice vote.
5. **Public Communication:** None
6. **Unfinished Business:**
 - A. 2011 – 2012 Budget
Motion by Hoexter with support from Harvath to adopt the 2011-2012 Police Budget as presented.

Discussion: Stanlowski asked about the additional full-time officer being proposed. Chief related he would like to have the vacant full-time position filled again. The department has had only six full-time officers for several years since one left to go to the county. VanSingle questioned a \$12,000 difference in the first budget he received. Treasurer Drexler related the budget received today is the correct one. The difference is due to a reduction in overtime costs.

VanSingle stated he wanted his council to see the budget before he votes and he has additional questions on administration costs.

Motion carried 3 -1

Hoexter – yes	Harvath – yes
VanSingle – yes	Stanlowski – no

7. **New Business:**

None
8. **Chief of Police Report:**
 - A. Breakdown of Assists 1/1/2011 to 3/31/2011
 - B. Officer Ticket Statistics 1/1/2011 to 3/31/2011Discussion: VanSingle asked about how many tickets were issued versus traffic stops and about the evaluation reports.

- 9. Revenue/Expenditure Summary Report:**
Discussion centered around a breakdown of time spent in the three municipalities.
- 10. Commissioner Comments:**
Harvath complimented the department on their fine work.
- 11. Hear from the Audience:** None
- 12. Adjournment:**
Motion by Stanlowski, with support from VanSingle, to adjourn the meeting at 4:55 PM. Motion carried by unanimous voice vote.

Respectfully Submitted by Martha Hoexter

MEETING MINUTES
SAUGATUCK-DOUGLAS JOINT POLICE COMMISSION MEETING
WEDNESDAY, OCTOBER 12, 2011
DOUGLAS CITY HALL COUNCIL ROOM
86 W. CENTER STREET, DOUGLAS, MI
4:00 PM

1. **Call to Order:** Chair Harvath called the meeting to order at 4:00 p.m.
2. **Roll Call:** Members present – Harvath, Harrier, LeFevere, Hoexter, Van Single. Members absent – Johnson. Also present was Jane Ver Plank sitting alternate for Johnson.
3. **Changes/Additions/Deletions to Agenda:**
Motion by Van Single, with support from Hoexter, to approve the agenda for October 12, 2011 as presented. Motion carried by unanimous voice vote.
4. **Approval of Minutes:**
Motion by Van Single, with support from Hoexter, to approve the regular meeting minutes of April 13, 2011 as presented. Motion carried by unanimous voice vote.
5. **Public Communication** (Limit of 3 minutes for comments regarding agenda items) - None
6. **Unfinished Business** - None
7. **New Business** - None
8. **Chief of Police Report**
The Chief does not want to close Main Street for purpose of bridge work. People are running the lights, going around the barrier on Main Street, not obeying the narrow lanes. Police Dept. and Fire Dept. are requesting permission to change the lights if a fire emergency occurs. In reference to the State Police, Officer Condi covers the whole state. Further discussion took place on the incident analysis report, MTA quarterly meeting, and road patrol throughout the county and budget cuts. Chief stated the department will back up the county more.
9. **Revenue/Expenditure Summary Report**
Police Department Budget to Actual Expenditure Summary Report for the period of month ended September 30, 2011
Discussion took place regarding the purchase of a new car. Currently the department is on target with its budget.
10. **Commissioner Comments** - None
11. **Hear from the Audience** (Limit of 3 minutes for general comments) - None
12. **Adjournment**
Motion to adjourn by Harrier, with support from Van Single. Meeting adjourned at 4:39 p.m by unanimous voice vote.