

**AGENDA
JOINT PLANNING COMMITTEE
CITY OF SAUGATUCK, CITY OF THE VILLAGE OF DOUGLAS, SAUGATUCK TOWNSHIP
SAUGATUCK TOWNSHIP HALL
3461 BLUE STAR HIGHWAY
TUESDAY, OCTOBER 13, 2015
7:00 PM**

1. Call to Order: By Chair

2. Roll Call: By Secretary

3. Approval of Agenda:

A. October 20, 2015

Motion to approve the October 20, 2015 Joint Planning Committee agenda (as presented/amended) – voice vote

4. Approval of Minutes:

A. January 13, 2015

Motion to approve the January 13, 2015 regular meeting minutes (as presented/amended) – voice vote

5. Public Comment: (Limit of 3 minutes)

6. Unfinished Business:

A. Approval of City of Saugatuck, City of the Village of Douglas changes.

7. New Business:

8. Communications:

A. Written

i. Memo dated June 3, 2015 from Lynee Wells, Douglas City Planner

B. Verbal

9. Committee updates:

10. Adjourn:

MINUTES
JOINT PLANNING COMMITTEE (JPC)
CITY OF SAUGATUCK, CITY OF THE VILLAGE OF DOUGLAS, SAUGATUCK
SAUGATUCK TOWNSHIP HALL
3461 BLUE STAR HIGHWAY
SAUGATUCK, MI 49453
TUESDAY, JANUARY 13, 2015 – 7:00 P.M.

1. **Call to Order:** Chair Conklin called the meeting to order at 7:00 PM
2. **Roll Call:** Members present – Conklin, Kutzel, Rudich, Verplank, McPolin, and alternate Kat.
Members absent – Milauckas, Muir
Also present – Township Manager Sheridan

3. **Approval of Agenda:**
 - A. January 13, 2015

Motion by Verplank, with support from Rudich, to approve the January 13, 2015 agenda as presented. Motion carried by voice vote.

4. **Approval of Minutes:**
 - A. November 18, 2015

Motion by Kutzel, with support from Rudich, to approve the November 18, 2015 regular meeting minutes as amended. Motion carried by voice vote.

5. **Public Comment:** (Limit of 3 minutes) - None

6. **Unfinished Business:**
 - A. Final update process

Chair Conklin stated the Commission is in the last stages of the update process. Milauckas sent an email to Township Manager Sheridan expressing his concerns with table 9/1 and the build out analysis (dwelling per sq. ft.). He suggested removing the word “density” as it pertains to the township. Members believe the chart could show “potential dwelling units” and “15%” could be removed. Sheridan will implement suggested changes and submit for member review.

Chap. 10 – pg. 10.7, 4th ¶ strike “to be” and insert “intended”

Chap. 11 – pg. 11.2 lines will be formatted, table 11-3 and 11-8 will be reviewed by Douglas to verify setbacks. Kutzel will bring to City of Douglas attention.

Chap. 1-8 – table numbers will be corrected

7. **New Business:**

Discussion on procedures & strategies for proceeding. Members decided on the following steps:

1. Sheridan will finalize the document.
2. Sheridan will send document to Zoning Administrators and City Managers for review.
3. Zoning Administrators will submit to Planning Commission & appropriate Boards
4. Planning Commission will review and discuss in session
5. Planning Commission will submit suggestions
6. Tri-Community will meet to discuss changes
7. Joint Public Hearing held
8. Approvals by Planning Commissions
9. Approvals by Councils/Boards
10. Publication

8. Communications:

- A. Written – None
- B. Verbal - None

9. Committee updates - None

10. Adjourn:

Chair closed the meeting at 7:52 PM. The next meeting has been scheduled for March 10th at 7:00 PM in Saugatuck City Hall.

Hi,

The PC supports the Tri-Community Plan with a condition that the plan reference the KLHA. I'm not sure who to send this recommendation to?

Thank you,
Lynee

Lynee Wells, AICP
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