

**THE CITY OF THE VILLAGE OF DOUGLAS  
REGULAR MEETING MINUTES OF THE CITY COUNCIL  
Monday, April 17, 2017  
DOUGLAS CITY HALL COUNCIL ROOM  
86 W. CENTER STREET, DOUGLAS, MI  
7:00 PM**

1. **Call to Order** – Mayor Wiley called the meeting to order at 7:00 p.m.
2. **Roll Call** – Members present: Greenwood, Harvath, Lion, Mooradian, Seabert, Wiley  
Members absent/excused: Anderson  
Also present: Manager LeFevere, Treasurer Drexler, City Clerk Neve.
3. **Pledge of Allegiance** – Mayor Wiley
4. **Consent Calendar**
  - A. Approval of Agenda for April 17, 2017
  - B. Approval of Regular Council Meeting Minutes of April 3, 2017

Motion by Greenwood with support from Harvath to approve the consent calendar as presented.  
Motion carried unanimously by roll call vote.

5. **Approval of Invoices**

Motion by Harvath with support from Seabert to approve invoices dated April 17, 2017  
in the amount of \$64,799.95  
Motion carried unanimously by roll call vote.

6. **Appointments/Resignations/Proclamations**

- A. Presentation by Saugatuck Township Fire Department to retired Police Chief Ken Giles  
Fire Chief Janik presented retired Chief Giles with a personalized Saugatuck  
Township Fire District badge.
- B. Motion by Harvath with support from Seabert to reappoint David Burdick to  
another term on the City of Douglas Planning Commission (term ending April 2020)  
Motion carried unanimously.
- C. Motion by Greenwood with support from Harvath to reappoint Kelli Heneghan to  
another term on the City of Douglas Planning Commission (term ending April 2020)  
Motion carried unanimously.

7. **Public Communications**

- A. Verbal (Limit of three (3) minutes on agenda items only)  
No comments were heard.
- B. Written Communications
  - 1.) Thank you note from Helen DeGeatano and the Douglas Dutchers.
  - 2.) Invitation to attend joint meeting of the Allegan County Board of Commissioners  
and the Allegan County Cities, Townships and Villages (ACCTV) to discuss  
County-Wide Law Enforcement.
  - 3.) Dick Waskin email dated April 14, 2017, RE: Newspaper advertising  
Written communication noted as received and filed.

8. **Unfinished Business**

None

**9. New Business**

- A. Motion by Harvath with support from Lion to adopt Resolution No. 13-2017 Establishing a Redevelopment Project Area allowing qualified businesses to apply for a redevelopment liquor license in the City of the Village of Douglas pursuant to Public Act 501 of 2006, MCL 436.1 Section 521a(l)(a).  
Motion carried unanimously by roll call vote.
- B. Motion by Greenwood with support from Harvath to adopt Resolution No. 14-2017 to approve a uniform video service local franchise agreement between Comcast and the City of the Village of Douglas pursuant to P.A. 480 of 2006.  
Motion carried unanimously by roll call vote.

**10. Reports**

**A. Commission / Committee / Board Reports**

1. Planning Commission - Imus  
Discussing budget and goals. Will be moving ahead with Form Based Code and hoping to get help from the State. Reviewing ordinances for food trucks, signs and continuing work on marijuana regulations.
2. Kalamazoo Lake Sewer and Water Authority-LeFevere  
Hydrant flushing will happen in May. Plans to paint fire hydrants this summer. Working on modifications to Articles of Incorporation.
3. Kalamazoo Lake Harbor Authority – Greenwood  
Next meeting is Tuesday, April 18<sup>th</sup>, 7:00 p.m. in Douglas City Hall.
4. Downtown Development Authority – Lion  
Event committee has all the bands for Socials booked. Received update on Craft Beer Festival. Looking at establishing a business incentive program. DDA website is up and running.
5. Police Commission – Harvath  
Had some discussion on the City of Saugatuck Police Study. Budget is on track. Department is looking for part-time officers.
6. Fire District Board – Mooradian  
Conducted an active violence exercise at Hamilton Schools. CPR classes are offered. Recent fundraisers for the “burn house” earned \$8,300. Chief Janik serves on the committee for nationwide communication system. Had discussion on creating a new entrance driveway while there is work being done on the bike path. Price of a defibrillator is down to \$350. if interested in purchasing one for City Hall.
7. Community Recreation – Seabert  
No meeting.

**B. Staff Reports**

1. **Community Development / Planning / Zoning - Imus**  
ZBA meeting on Wednesday, April 19<sup>th</sup> to consider variances at 284 Lakeshore Dr. Have had inquiries about the Chaps building but so far nothing has worked out. Construction season has begun with calls on fences, decks,, patios, etc.

3. **Finance / Budget – Drexler**
  - a. Revenue & Expense Report for month ended March 31, 2017  
There will be a budget work session prior to the next council meeting (May 1<sup>st</sup>). Should have health insurance quotes before then.
4. **Manager's Report / Comments - LeFevere**
  - a. CMAQ application has been filed for marina project. Waiting to hear if we will be getting the handicap accessible kayak launch ramps this year.
  - b. Engineer Vilmont has completed survey works for three special assessment districts,
  - c. Beach to Bayou Trail is awaiting revised construction plans to correct issues. May have some bid figures by the May 1<sup>st</sup> meeting.

**11. Public Communications - Verbal (Limit of three (3) minutes on general business of the City)**  
No comments were heard..

**12. Council Comments**

Mooradian: Attended meeting in Saugatuck on the bike trail. The council is still looking at it. Not happy with the editorial in the Local Observer.

Seabert: Also attended the meeting in Saugatuck and observed the people who spoke did not have all the facts.  
Glad to see some of the potholes being fixed.  
Looking for volunteers to take care of the flower beds this year. Already have some lined up.  
Craft Beer Festival will be a good event.  
Asked about the requests to make South Street one-way.

Greenwood: Local Boy Scouts took the CPR classes last week.  
Commented the flower beds look better already this year. The bed in front of the Police station needs some work.  
Will be absent from the May 1<sup>st</sup> meeting.

Lion: Easter parade and egg hunt was well done. Thankful for all the donations.

Harvath: Bump out flower beds are starting to look nice.  
Would like more discussion on purchasing a defibrillator for City Hall.  
Seems like there are more potholes and they are worse than ever.

**13. Mayor's Report / Comments**

Thanks to all who covered for me while on vacation.

**14. Closed Session**

Motion by Harvath with support from Greenwood to go into closed session in accordance with the provisions of Section 8 of the Open Meetings Act for the purpose of discussing personnel issues.

Motion carried unanimously by roll call vote at 8:26 p.m.

Motion by Greenwood with support from Harvath to adjourn the closed session and return to the regular meeting at 8:47 p.m.

Motion carried.

**15. Adjournment** – Meeting adjourned at 8:47 p.m.

Respectfully submitted by:

Jean E. Neve, CMC  
City of the Village of Douglas Clerk

Approved by: \_\_\_\_\_  
James I. Wiley, Mayor

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on April 17, 2017. I further certify that the meeting was duly called and that a quorum was present.

\_\_\_\_\_  
Jean E. Neve, City Clerk

\_\_\_\_\_  
Date