

**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING MINUTES OF THE CITY COUNCIL
Monday, April 3, 2017
DOUGLAS CITY HALL COUNCIL ROOM
86 W. CENTER STREET, DOUGLAS, MI
7:00 PM**

1. **Call to Order** – Councilperson Greenwood called the meeting to order at 7:00 PM.
2. **Roll Call** – Members present: Anderson, Greenwood, Lion, Mooradian, Seabert
Members absent/excused: Harvath, Wiley
Also present: Manager LeFevere, Treasurer Drexler, City Clerk Neve.

3. **Pledge of Allegiance – Councilperson Greenwood**

4. **Consent Calendar**

- A. Approval of Agenda for April 3, 2017
- B. Approval of Regular Council Meeting Minutes of March 20, 2017

Motion by Lion with support from Anderson to approve the consent calendar as presented.
Motion carried unanimously by roll call vote.

5. **Approval of Invoices**

Motion by Seabert with support from Mooradian to approve invoices dated April 3, 2017
in the amount of \$47,688.15.
Motion carried unanimously by roll call vote.

6. **Appointments/Resignations/Proclamations**

None.

7. **Public Communications**

- A. Verbal (Limit of three (3) minutes on agenda items only)
No comments were heard.
- B. Written Communications
 1. Interurban Transit Authority Board Meeting Minutes of February 17, 2017
 2. Open Letter to Residents of Saugatuck Township RE: Lakeshore Drove road washout
 3. Thank you note from Judge Bill Baillergeon
 4. Copy of letter from Friends of the Blue Star Trail responding to “mistruths” about trail project and funding.
 5. Communication from the Department of Environmental Quality RE: Parcels identified to be in high risk erosion areas.

Written communications noted as received and filed.

8. **Unfinished Business**

None

9. **New Business**

- A. Motion by Anderson with support from Seabert to adopt Resolution No. 12-2017 approving a proposal of professional governmental auditing services with Siegfried Crandall P.C.
Proposals were received from five audit firms. Siegfried Crandall P.C. was the lowest bidder. They serve several other small Allegan County municipalities.
Motion carried unanimously by roll call vote.

- B. Discussion of Comcast Uniform Video Franchise Application in the City of the Village of Douglas.
A ten-year franchise agreement with Comcast is set to expire in May. The contract will renew automatically if we do nothing. For the privilege of using our right-of-ways we can only control the franchise fee which has been set at 2% in the past agreement. At 2% we get approximately \$14,000 per year which go into the general fund.

10. Reports

A. **Commission / Committee / Board Reports**

1. **Planning Commission - Imus**
The Zoning Board of Appeals discussed variance requests for 284 Lakeshore, asked for a legal opinion regarding parking spaces and tabled the matter. Planning Commission meets on Wednesday, April 12th and will continue work on form based code. They will request a joint meeting with the City Council in May to continue discussions on marijuana regulations. The State is still addressing issues with marijuana enforcement ordinances.
2. **Kalamazoo Lake Sewer and Water Authority-LeFevre**
No meeting.
3. **Kalamazoo Lake Harbor Authority – Greenwood**
Alternate Gerry Schmidt attended the March 21st meeting and provided draft minutes for tonight's meeting.
Marilyn Starring will head up a Harbor Safety Committee. Bill Boike would like to arrange a round-table discussion with the State agencies regarding dredging.
4. **Downtown Development Authority – Imus**
Next meeting is Tuesday, April 11th.
5. **Police Commission – Harvath, Anderson**
Next meeting is April 14th.
6. **Fire District Board – Mooradian**
No meeting.
7. **Community Recreation – Seabert**
No meeting.

B. **Staff Reports**

1. **Community Development / Planning / Zoning - Imus**
Applications for liquor licenses for socials, Halloween and Craft Beer Festival are done and submitted.
A meeting with Friends of Blue Star Trail is scheduled for Wednesday, April 5th at 4:00 p.m. in Saugatuck City Hall.
2. **Finance / Budget – Drexler**
Budget work session will be held at the first meeting in May at 6:00 p.m.
3. **City Clerk - Neve**
Ideas for new City flag/banners were presented for comment.
4. **Manager's Report / Comments - LeFevre**
New dog park fencing is in. Signs have been ordered with posted hours. Area will be divided for small dogs (under 30 lbs.) and large dogs.

11. Public Communications - Verbal (Limit of three (3) minutes on general business of the City)
No comments were heard..

12. Council Comments

- Seabert: Flower beds look good with new mulch. Many of the bumpouts have already been adopted for planting. Roads are in terrible shape with potholes everywhere.
When asked about progress on the Chase Manufacturing site cleanup, Manager LeFevere responded the next steps are in the hand of the EPA. There will be some changes coming for any Brownfield Redevelopment.
Town was very busy Friday and Saturday. Noticed many walkers and bikers on pathways and crossing bridge.
- Lion: Agreed that roads are in terrible shape.
- Mooradian: Road condition issues revealed themselves more this winter. Many potholes. Manager LeFevere stated \$100,000 will be spent on crack fill as soon as weather allows.
The boardwalk at Swingbridge is deteriorating, mossy covered and looks like there are weeds and garbage near/under it. Suggested perhaps a Community Pride Day could clean the area.
- Greenwood: Hopeful that Wednesday meeting at Saugatuck City Hall will be a cooperative problem solving one.

13. Mayor's Report / Comments

No report.

14. Adjournment – Meeting adjourned at 8:15 p.m.

Respectfully submitted by:

Jean E. Neve, CMC
City of the Village of Douglas Clerk

Approved by: _____
Lisa Greenwood, Acting Mayor Pro Tem

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on April 3, 2017. I further certify that the meeting was duly called and that a quorum was present.

Jean E. Neve, City Clerk

Date