

**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING MINUTES OF THE CITY COUNCIL
TUESDAY, SEPTEMBER 6, 2011
DOUGLAS CITY HALL COUNCIL ROOM
86 W. CENTER STREET, DOUGLAS, MI
7:00 PM**

1. **Call to Order** – Mayor Waddell called the meeting to order at 7:00 PM.
2. **Roll Call** – Members present: Greenwood, Harvath, Hoexter, Mayer, Smith, Wiley, Waddell
Members absent/excused: None
Also present: City Manager LeFevere, Treasurer Drexler and City Clerk Neve
3. **Pledge of Allegiance – Mayor**
4. **Consent Calendar**
 - A. Approval of Agenda for September 6, 2011
 - B. Approval of Regular Meeting Minutes of August 15, 2011
 - C. Approval of Invoices Dated 9/6/2011 in the Amount of \$98,072.77
 - D. Approval of Payroll Expense for the Month Ended August 31, 2011 in the Amount of \$74,473.05

Motion by Hoexter with support from Smith to approve the Consent Calendar as presented. Motion carried unanimously by roll call vote.

5. **Public Communications**
 - A. Verbal (Limit of three (3) minutes pertaining to agenda items only)
No comments were heard.
 - B. Written Communications
 1. Saugatuck Township Fire Board Meeting Minutes of July 11 and July 25, 2011
 2. Interurban Transit Authority Board Meeting Minutes of August 16, 2011
 3. Correspondence with Michelle O’Neill, MDOT RE: I-196 2012 Construction Project
 4. Update on Swingbridge project from Cal Becksvoort, Latitude Engineering
 5. Information on Bid Invitation for City Street Resurfacing
 6. Thank You Note from Judge Joe Skocelas
 7. Memo RE: “Chris Nern Memorial Garden” DedicationWritten Communications noted as received and filed.
6. **Unfinished Business**
 - A. Motion by Greenwood with support from Mayer to approve second and final reading of Ordinance No. 05-2011 amending the City of the Village of Douglas Code of Ordinances by adding Chapter 98, Sections 98.01-98.10 Tree Ordinance
Motion carried unanimously by roll call vote.
 - B. Motion by Hoexter with support from Smith to approve second and final reading of Ordinance No. 06-2011 amending the City of the Village of Douglas Code of Ordinances Chapter 93, Sections 93.08-93.18 Sidewalk Maintenance. Motion carried 6-1 by roll call vote with Harvath casting a “no” vote.
 - C. Motion by Greenwood with support from Hoexter to approve second and final reading of Ordinance No. 07-2011 amending the City of the Village of Douglas Code of Ordinances Chapter 93, Sections 93.09-93.18 Sidewalks. Motion carried unanimously by roll call vote.

- D. Motion by Smith with support from Mayer to approve Resolution No. 35-2011 declaring intent to create a Water Resource Improvement Tax Increment Financing Authority and determine the boundaries of the proposed Water Resource Improvement District. Motion carried unanimously by roll call vote.

7. New Business

- A. Motion by Harvath with support from Greenwood to approve Resolution No. 31-2011 appointing Manager LeFevere a Michigan Municipal League Voting Delegate. Motion carried unanimously by roll call vote.
- B. Motion by Harvath with support from Hoexter to approve Resolution No.32-2011 authorizing Manager LeFevere to sign proposal for construction services on behalf of the City of the Village of Douglas (Blue Star Highway Bridge). Motion carried 6-1 by roll call vote with Mayer casting a “no” vote.
- C. Motion by Hoexter with support from Mayer to adopt Resolution No. 33-2011 with intent to adopt an Ordinance setting Council per diem. Motion carried 5-2 by roll call vote with Greenwood and Waddell casting “no” votes.
- D. Motion by Greenwood with support from Mayer to approve Resolution No. 34-2011 approving an agreement between the City of the Village of Douglas and Ron Meyer & Associates Excavating, Inc., for 2011 Paving Projects. Motion carried unanimously by roll call vote.
- E. Motion by Greenwood with support from Harvath to approve a One Day Temporary Liquor License Application for the Douglas Wine Tasting and Art Stroll Event on September 10, 2011 for Everyday People Café and Wild Dog Grille. Motion carried 6-1 by roll call vote with Mayer casting a “no” vote.

8. Reports

A. Commission / Committee / Board Reports

- 1. Planning Commission - Kilpatrick
No report.
- 2. Kalamazoo Lake Sewer and Water Authority – Wiley
Wiley reported on a significant number of power outages and lightning strikes during the recent storms. A special levy of about \$4. will be included on sewer usage bills for the next 5 months to cover legal costs of filing a lawsuit against Founders Bank (Singapore Trails Condos).
Applications have been submitted for financing infrastructure of the \$4M. update project.
- 3. Kalamazoo Harbor Master Plan Committee
Nothing more to report.
- 4. Joint Planning Committee - Mayer
No meeting.
- 5. Community Recreation Advisory Board - Smith
No meeting.

6. Downtown Development Authority - Kilpatrick
No report
7. Police Commission - Harvath
No meeting.
8. Douglas Advisory Committee - Kilpatrick
No report.
- B. **Staff Reports**
 1. **Community Development / Planning / Zoning** – Kilpatrick
No report.
 2. **Finance/Budget** – Drexler
No report.
- C. **Manager LeFevere's Report / Comments**
 - 1 Allegan County Emergency Management All-Hazards Mitigation Plan
9. **Public Communications** - Verbal (Limit of three (3) minutes on general business of the City
No comments were heard.
10. **Council Comments**
 - A. Hoexter suggested printing the Sign Ordinance in the newspaper as a reminder for citizens. Blue Star Highway becomes littered with signs and we really need to protect our image for people coming into town.
Thanks to Manager LeFevere for his work on the Harbor Committee. Thanks to Community Recreation and the Masons for the bridgewalk and breakfast.
 - B. Greenwood thanked all the volunteers for getting involved with the community.
 - C. Wiley asked that whoever is putting the signs for sidewalks come forward and explain exactly what it is they are trying to get across. They can even remain anonymous by calling or writing a letter.
 - D. Smith agreed that the signs are appearing and no one know what the problem is. A reminder about the Mt. Baldhead Challenge on Saturday, September 10th was given.
 - E. Harvath commented there is no safe way to cross the bridge on bicycles.
Would like to see the payment of invoices moved out of the consent calendar for an opportunity for better discussion.
11. **Mayor Waddell's Report / Comments**
Oktoberfest is still looking for volunteers. Contact City Hall to volunteer.
12. **Adjournment** – Meeting adjourned at 8:35 p.m.

Respectfully submitted by:

Jean E. Neve, CMC
City of the Village of Douglas Clerk

Approved by: _____
Renee Waddell, Mayor

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on September 6, 2011. I further certify that the meeting was duly called and that a quorum was present.

Jean E. Neve, City Clerk

Date