

**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING MINUTES OF THE CITY COUNCIL
MONDAY, SEPTEMBER 19, 2011
DOUGLAS CITY HALL COUNCIL ROOM
86 W. CENTER STREET, DOUGLAS, MI
7:00 PM**

1. **Call to Order** – Mayor Pro Tem Hoexter called the meeting to order at 7:00 PM.
2. **Roll Call** – Members present: Greenwood, Harvath, Hoexter, Mayer, Smith, Wiley
Members absent/excused: Waddell
Also present: City Manager LeFevere, Treasurer Drexler and City Clerk Neve
3. **Pledge of Allegiance – Mayor**
4. **Consent Calendar**
 - A. Approval of Agenda for September 19, 2011
 - B. Approval of Committee of the Whole Meeting Minutes of September 6, 2011
 - C. Approval of Regular Meeting Minutes of September 6, 2011
 - D. Approval of Invoices Dated 9/19/2011 in the Amount of \$36,542.10
 - E. Approval of Wire Transfers & ACH Payments for the Month Ended

Motion by Mayer with support from Smith to amend the Consent Calendar to include Resolution No. 36-2011 as Item # 7A. Motion carried unanimously by roll call vote.
5. **Public Communications**
 - A. Verbal (Limit of three (3) minutes pertaining to agenda items only)
No comments were heard.
 - B. Written Communications
 1. Letter dated August 30, 2011 from Representative Bob Genetski RE: Local Officials Conference on September 30, 2011
 2. Notice from Kalamazoo Lake Sewer and Water Authority RE: \$4.78 per month additional charge on sewer accounts
Wiley was asked how KLSWA came up with the additional per month charge. Dan Urquhart was in the audience and was also asked to speak on the matter.
 3. Letter to Federal Emergency Management Agency confirming the City of Douglas will participate in the planning process to update the Allegan County All-Hazard Mitigation Plan.

Written Communications noted as received and filed.
6. **Unfinished Business**

None
7. **New Business**
 - A. Motion by Greenwood with support from Smith to adopt Resolution No. 36-2011 approving an addition to the agreement between the City of the Village of Douglas and Ron Meyer & Associates Excavating, Inc. for the 2011 Paving Project. Motion carried unanimously by roll call vote.
8. **Reports**
 - A. **Commission / Committee / Board Reports**
 1. Planning Commission – Kilpatrick (Memo attached)
The Planning Commission is reviewing standards of the R-5 Multi-Family District.

2. Kalamazoo Lake Sewer and Water Authority – Wiley
KLSWA held a meeting earlier today and approved a contract for a Water Reliability Study with Fleis & VandenBrink. Inspection of the reservoir tank at Mt. Baldhead will be done in November. There were three water line leaks on Lakeshore Drive during August.
3. Kalamazoo Harbor Master Plan Committee - Greenwood
Next scheduled meeting is Tuesday, September 20th, 7:00 p.m. at the High School.
4. Joint Planning Committee - Mayer
No meeting.
5. Community Recreation Advisory Board - Smith
No meeting.
Friends of the Barrel fundraiser will be Sunday, September 25th, 5-8:00 p.m. at 526 Butler Street, Saugatuck. Cost is \$30 for adults, \$10. for kids.
6. Downtown Development Authority - Kilpatrick
No meeting.
7. Police Commission - Harvath
No meeting.
8. Douglas Advisory Committee – Kilpatrick (Memo attached)
No meeting but staff continues to move forward writing goals and objectives for Blue Star Highway based on business owner interviews. A draft plan should be ready for a December meeting.

B. Staff Reports

1. **Community Development / Planning / Zoning** – Kilpatrick (Memo attached)
ArtPrize 2011 begins Wednesday, September 21st. The entry from 24 local artists will be on display at the B.O.B.in downtown Grand Rapids.
2. **Finance/Budget** – Drexler
 - a. Revenue & Expenditure Report from Month Ended 8/31/11
Currently the city is operating at about 3% below budget.

C. Manager LeFevere's Report / Comments

The notice of public hearing for P.A. 94 has generated many phone calls and inquiries for an explanation. A sheet of talking points was created and distributed to each council member. Another public hearing for P.A. 7 will also be required. Department of Public Works Superintendent Rodgers and Manager LeFevere will be looking at snowplowing contracts/bids.

9. **Public Communications** - Verbal (Limit of three (3) minutes on general business of the City
Dan Urquhart, 119 Chestnut Lane, related the KLSWA reliability study will show a need to replace and repair water lines. The lines that were leaking on Lakeshore Drive are the oldest in the system.

10. Council Comments

Greenwood thanked Manager LeFevere for the Water Resource Improvement District talking points. The Heritage Festival went very well thanks to all the volunteers.

Smith thanked the volunteers that made the Mt. Baldhead Challenge a success.

Mayer commented there is still a need for volunteers at Oktoberfest. The Flu Shot Clinic is September 26th.

Wiley asked if anyone was attending the September 30th Officials Conference.

11. Mayor Pro Tem Hoexter's Report / Comments

Hoexter thanked Wiley and Dan Urquhart for their work on the KLSWA board. Heritage Festival was very nice.

12. Adjournment – Meeting adjourned at 8:04 p.m.

Respectfully submitted by:

Jean E. Neve, CMC
City of the Village of Douglas Clerk

Approved by: _____
Martha Hoexter, Mayor Pro Tem

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on September 19, 2011. I further certify that the meeting was duly called and that a quorum was present.

Jean E. Neve, City Clerk

Date