

**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING MINUTES OF THE CITY COUNCIL
MONDAY, JULY 18, 2011
DOUGLAS CITY HALL COUNCIL ROOM
86 W. CENTER STREET, DOUGLAS, MI
7:00 PM**

1. **Call to Order** – Mayor Waddell called the meeting to order at 7:00 PM.
2. **Roll Call** – Members present: Greenwood, Harvath, Hoexter, Mayer, Smith, Wiley, Waddell
Members absent/excused: None
Also present: City Manager LeFevere, Treasurer Drexler and City Clerk Neve
3. **Pledge of Allegiance – Mayor**
4. **Consent Calendar**
 - A. Approval of Agenda for July 18, 2011
 - B. Approval of Regular Meeting Minutes of July 5, 2011
 - C. Approval of Committee of the Whole Meeting Minutes of July 5, 2011
 - D. *Approval of Closed Session Meeting Minutes of July 5, 2011.*
 - E. Approval of Invoices dated 7/18/2011 in the amount of \$30,441.09

Motion by Hoexter, with support from Mayer to approve the Consent Calendar as amended with Item #4D Approval of Closed Session Meeting Minutes added. Motion carried unanimously by roll call vote.

5. **Public Communications**
 - A. Verbal (Limit of three (3) minutes pertaining to agenda items only)
No comments were heard.
 - B. Written Communications
 1. Thank you note from Judge Bill Baillargeon received July 12, 2011
 2. Article from the Commercial Record RE: KLSWA suit against Founder's Trust Bank and Singapore Trails Condos
 3. Saugatuck Township Fire Board Meeting Minutes of June 13 and June 27.

Written Communications noted as received and filed.

6. **Unfinished Business**

None.
7. **New Business**
 - A. Motion by Greenwood with support from Hoexter to approve Resolution No. 24-2011 adopting and renewing a Cafeteria Plan under Section 125 of the Internal Revenue Code of 1986, as amended. Motion carried unanimously by roll call vote.
 - B. Motion by Harvath with support from Greenwood to approve Resolution No. 25-2011 amending the budget of the 2011/2012 General Appropriations Act to establish General Fund Department #790 for Kalamazoo Harbor accounting. Motion carried unanimously by roll call vote.
 - C. Motion by Mayer with support from Hoexter to approve Resolution No. 26-2011 authorizing appointment of Pam Aalderink Deputy Clerk. Motion carried by roll call vote with Waddell abstaining due to her relationship with Aalderink.

- D. Motion by Harvath with support from Mayer to approve Resolution No. 27-2011 adopting procedure policies involving Lakeshore Drive roadway. Motion carried unanimously by roll call vote.
- E. Motion by Harvath with support from Mayer to reschedule the September 5th City Council Meeting to September 6th due to the Labor Day Holiday. Motion carried.

8. Reports

A. **Commission / Committee / Board Reports**

- 1. **Planning Commission - Kilpatrick**
Memo from Kilpatrick dated July 18, 2011 included improvements to Wishbone Pet Rescue building and discussion related to development standards for the R-5 Multi family residential district.
- 2. **Kalamazoo Lake Sewer and Water Authority – Wiley**
A public hearing was held earlier today on the \$4.2 million dollar facilities improvement project. A few amendments were made by Fleis & VandenBrink and KLSWA Director VanDyke. Award of financing will be decided in the fall.
- 3. **Kalamazoo Harbor Master Plan Committee**
Manager LeFevere reported meetings will be held at the High School Media Center at least through the end of the year. A joint meeting with the Saugatuck City Council and the Harbor Committee is tentatively scheduled for August 30th.
- 4. **Joint Planning Committee - Mayer**
No meeting scheduled until August.
- 5. **Community Recreation Advisory Board - Smith**
Next scheduled meeting is Tuesday, July 19th.
- 6. **Downtown Development Authority - Kilpatrick**
Memo from Kilpatrick dated July 18, 2011 outlined plans for a new billboard design for the existing billboard along I-196 near exit 34.
- 7. **Police Commission - Hoexter**
No meeting.
- 8. **Douglas Advisory Committee - Kilpatrick**
City staff will be conducting one-on-one interviews with business owners along Blue Star Highway to solicit individual preferences and opinions.

B. **Staff Reports**

- 1. **Community Development / Planning / Zoning – Kilpatrick**
Further activity summary is included in Kilpatrick memo dated July 18th.
- 2. **Finance/Budget – Drexler**
 - a. Revenue and Expenditure Report for the Month Ended June 30, 2011
 - b. Wire Transfer/Ach Payments Summary for the Month Ended June 30, 2011
- 3. **City Clerk - Neve**
 - a. Reminder of upcoming August 2nd election. City is looking for additional election workers.

- b. Volunteers for OktoberFest are needed.
- c. Thanks to council for appointing Pam Aalderink Deputy Clerk.

C. Manager LeFevere's Report / Comments

- 1. Schedule work session for 6:00 p.m. prior to the August 1st council meeting.
- 2. Schedule a joint meeting with Saugatuck City Council and the Kalamazoo Harbor Committee for Tuesday, August 30th. Meeting will be held at the High School Media Center at 7:00 p.m. if confirmed with City of Saugatuck.

9. Public Communications - Verbal (Limit of three (3) minutes on general business of the City

- A. Ted Ring, 364 Lakeshore, asked about any help the City could give with stopping erosion along Lakeshore Drive. Will schedule appointment with Manager LeFevere.
- B. Jacqueline Weston, 3073 Lakeshore, asked about fencing already in place along Lakeshore Drive properties.

10. Council Comments

- A. Hoexter commented the Mayor's photo looks great.
- B. Greenwood asked for an update on the Swingbridge property.
- C. Harvath thanked the City for help during Rainbow Family Week.
- D. Mayer offered congratulations to Deputy Clerk Aalderink.
- E. Wiley asked about nominating petitions.

11. Mayor Waddell's Report / Comments

Thanks to the Rainbow Families for holding their annual summer gathering in Douglas.

12. Adjournment – Meeting adjourned at 7:42 p.m.

Respectfully submitted by:

Jean E. Neve, CMC
City of the Village of Douglas Clerk

Approved by: _____
Renee Waddell, Mayor

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on July 18, 2011. I further certify that the meeting was duly called and that a quorum was present.

Jean E. Neve, City Clerk

Date

