

**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING MINUTES OF THE CITY COUNCIL
MONDAY, MAY 2, 2011
DOUGLAS CITY HALL COUNCIL ROOM
86 W. CENTER STREET, DOUGLAS, MI
7:00 PM**

1. **Call to Order** – Mayor Waddell called the meeting to order at 7:00 PM.
2. **Roll Call** – Members present: Greenwood, Hoexter, Mayer, Smith, Wiley, Waddell
Members absent/excused: Harvath
Also present: City Manager LeFevere, Treasurer Drexler and City Clerk Neve
3. **Pledge of Allegiance – Mayor**
4. **Consent Calendar**
 - A. Approval of Agenda for May 2, 2011
 - B. Approval of Regular Meeting Minutes of April 18, 2011
 - C. Approval of Invoices dated 5/2/2011 in the amount of \$62,089.46
 - D. Approval of Payroll Expenses for Month Ended April 30, 2011 in the amount of \$69,337.50

Motion by Hoexter with support from Greenwood to amend the agenda to allow a closed session in accordance with the provisions of Section 8 or the Open Meetings Act renumbering the agenda making Item 13 Closed Session and Adjournment Item 14. Motion carried unanimously by roll call vote.

5. **Appointments / Resignations / Proclamations**
 - A. Motion by Greenwood with support from Mayer to approve Mayor Waddell's recommendation to reappoint Tarue Pullen to City of Douglas Zoning Board of Appeals for a term ending June 2014. Motion carried unanimously by roll call vote.
 - B. Motion by Hoexter with support from Mayer to approve Mayor Waddell's recommendation to reappoint William Schumacher to City of Douglas Zoning Board of Appeals for a term ending June 2014. Motion carried unanimously by roll call vote.
 - C. Arbor Day Proclamation
 - D. Municipal Clerks Week Proclamation
6. **Public Communications**
 - A. Verbal (Limit of three (3) minutes pertaining to agenda items only)
 1. Fred Royce, Lakeshore Dr., suggested filing a declaratory action in regards to the Swing Bridge project.
 - B. Written Communications
 1. Clerk Neve selected as candidate for Michigan Association of Municipal Clerks (MAMC) 2011 Clerk of the Year Award
 2. Interurban Transit Authority Meeting Report of April 23, 2011
7. **Unfinished Business**

None
8. **New Business**
 - A. Motion by Hoexter with support from Smith to approve Resolution No. 14-2011 approving an agreement regarding the use of Wade's Bayou Park and Facilities (Running Rivers, Inc.)
Mayor Waddell excused herself from the table due to her relationship with Running Rivers, Inc.
Mayor Pro Tem Hoexter presided over the discussion and vote.

Motion carried by roll call vote with Waddell abstaining.

- B. Motion by Greenwood with support from Smith to approve Resolution No. 15-2011 approving a letter of understanding with the Saugatuck-Douglas Fireworks Fund Committee.
Motion carried unanimously by roll call vote.

9. Reports

A. **Commission / Committee / Board Reports**

1. Planning Commission - Kilpatrick
Per memo dated May 2, 2011 from Kilpatrick, the Planning Commission has not met since the last Council meeting. A sub-committee will meet on Tuesday, May 3rd to discuss draft provisions to regulate land uses related to medical marijuana.
2. Kalamazoo Lake Sewer and Water Authority – Wiley
No meeting.
3. Kalamazoo Harbor Master Plan Committee
LeFevere reported on the April 19th meeting. The committee listened to a report and power point presentation by Bob Sapita outlining the initial proposal to dredge from the Blue Star Highway bridge to Wade's Bayou. City Attorney is working on providing advice for the framework to create a Harbor Commission or Harbor Authority. Consideration is being given on the permits needed from DNR to mark the channel with buoys
4. Joint Planning Committee - Mayer
No meeting.
5. Community Recreation Advisory Board - Smith
No meeting.
6. Downtown Development Authority - Kilpatrick
Working on details for sign at Blue Star and Center Street.
7. Police Commission - Hoexter
No meeting.
8. Douglas Advisory Committee - Kilpatrick
Per memo dated May 2, 2011 from Kilpatrick, the Advisory Committee has not met since the last Council meeting. Next scheduled meeting is Tuesday, May 10th. Meeting will include a discussion of the tabulated data related to the Blue Star Opinion Survey as well as a proposed plan to provide a seating area in front of Post Office.

B. **Staff Reports**

1. **Community Development / Planning / Zoning** – Kilpatrick
Refer to May 2nd memo.

C. **Manager LeFevere's Report / Comments**

1. Community Pride Day is May 16th
Students and volunteers are set to plant flowers along Center Street beginning at 10:00 a.m. with hot dogs, chips and a drink provided at Beery Field. These activities are the steps required toward applying for "Tree City" designation.

2. Schedule Budget Work Sessions
 - a. May 16 – Work Session 6:00 p.m. to review and revise Priority List
 - b. May 20 – Proposed 2012 Budget distributed to Council and Staff
(Available on website and at library)
 - c. May 23 – Budget Work Session 7:00 p.m.
 - d. June 6 - Council Meeting, Budget Public Hearing, 7:00 p.m.
 - e. June 20 - Council Meeting, Adoption of Budget, 7:00 p.m.
 3. Benefit Golf Outing May 13th to raise funds for Allegan County Dive / Rescue & Recovery Team.
 4. Met with Saugatuck Schools Superintendent regarding sharing services with the schools.
 5. Will set meeting to discuss a draft sewer and water agreement for Kalamazoo Lake Sewer and Water Authority.
 6. Blue Star Bridge construction / repair will begin in September.
- 10. Public Communications - Verbal** (Limit of three (3) minutes on general business of the City)
- A. Property Owner for 128th Ave. asked about a seasonal pass for Schultz Park boat launch.
 - B. Tara Frey, Amity St., thanked council for the opportunity to serve on the Planning Commission.
- 11. Council Comments**
- A. Greenwood commented about the boarded up house on Union Street. Asked about hiring procedures at the Fire Department. Commented on the large maple tree on her property that appears to be dying.
 - B. Hoexter complimented Administrative Assistant Aalderink on organizing Municipal Clerks Week activities.
 - C. Wiley commented he may be late to the May 16th meeting due to a KLSWA meeting that night.
- 12. Mayor Waddell's Report / Comments**
Reminder of benefit Golf Outing May 13th for Allegan County Dive Team.
- 13. Closed Session**
Motion by Hoexter with support from Greenwood to move into closed session at 8:09 p.m., in accordance with the provisions of Section 8 of the Open Meetings Act for the purpose of discussing negotiation strategies.
Motion carried unanimously by roll call vote.
- Motion by Hoexter with support from Mayer to end the closed session and return to the regular meeting at 9:02 p.m.
Motion carried.
- 14. Adjournment – Meeting adjourned at 9:02 p.m.**

Respectfully submitted by:

Jean E. Neve, CMC
City of the Village of Douglas Clerk

Approved by: _____
Renee Waddell, Mayor

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on May 2, 2011. I further certify that the meeting was duly called and that a quorum was present.

Jean E. Neve, City Clerk

Date