

**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING MINUTES OF THE CITY COUNCIL
MONDAY, MARCH 7, 2011
DOUGLAS CITY HALL COUNCIL ROOM
86 W. CENTER STREET, DOUGLAS, MI
7:00 PM**

1. **Call to Order** – Mayor Waddell called the meeting to order at 7:00 PM.
2. **Roll Call** – Members present: Greenwood, Harvath, Hoexter, Mayer, Smith, Wiley, Waddell
Members absent/excused: None
Also present: William LeFevere, City Manager; Bob Drexler, Treasurer and Jean E. Neve, City Clerk
3. **Pledge of Allegiance – Mayor**
4. **Consent Calendar**
 - A. Approval of Agenda for March 7, 2011
 - B. Approval of Committee of the Whole Meeting Minutes of February 21, 2011
 - C. Approval of Regular Meeting Minutes of February 21, 2011
 - D. Approval of Invoices dated 3/7/2011 in the amount of \$46,375.65
 - E. Approval of Payroll for the Month Ended February 28, 2011 in the amount of \$73,665.44
 - F. Approval of Appointment of Beau Breedlove to Downtown Development Authority Board with a term ending January 2015

Motion by Smith, with support from Hoexter, to approve the Consent Calendar as presented. Motion carried unanimously by roll call vote.

5. **Public Communications**
 - A. Verbal (Limit of three (3) minutes pertaining to agenda items only)
No comments were heard.
 - B. Written Communications
 1. Letter from Pine Rest Christian Services dated February 18, 2011 RE: Financial Assistance for Recovery Fest '11.
 2. Report of Activity and Traffic for the City of Douglas website
 3. Information from Kalamazoo Lake Sewer and Water Authority RE: 2011 Rate Increases
 4. Meeting Minutes from the Saugatuck Douglas Convention and Visitors Bureau Board of Directors Meeting of November 15, 2010

Written Communications noted as received and filed.
6. **Unfinished Business**
 - A. Motion by Greenwood with support from Smith to Approve Resolution No. 08-2011 Approving a Community Initiated Public Art Project Submitted by Vox United and Art To Do (Well). Motion carried 5 to 2 by roll call vote with Hoexter and Waddell casting “no” votes.
7. **New Business**
 - A. Motion by Smith with support from Greenwood to Approve Resolution No. 07-2011 Accepting a Proposal From Rehmann Robson for Professional, Independent Governmental Auditing Services Motion carried unanimously by roll call vote.

8. Reports

A. Commission / Committee / Board Reports

1. Planning Commission
The next regularly scheduled meeting is Wednesday, March 9th.
2. Kalamazoo Lake Sewer and Water Authority
The next regularly scheduled meeting is March 21, 2011.
3. Kalamazoo Harbor Master Plan Committee
The next regularly scheduled meeting is March 15, 2011.
4. Joint Planning Committee
Mayer reported on the March 1st meeting. There seemed some confusion in the audience that this group was going to be redoing the entire Tri-Community Plan. This committee is only reviewing the Plan to adjust items that are no longer relevant and update things. The City of Douglas Community and Economic Development Director Ryan Kilpatrick and the City of Saugatuck Planning Director Michael Clark will be working together on this task and will bring recommendations back to the Joint Planning Committee.
5. Community Recreation Advisory Board
No meeting.
6. Downtown Development Authority
The next regularly scheduled meeting is Tuesday, March 8th.
7. Police Commission
No meeting.
8. Douglas Advisory Committee
No report.
9. Friends of the Barrel
Smith reported the committee is still looking at ways to deal with the reported lead contamination.

B. Staff Reports

1. **Community Development / Planning / Zoning – Kilpatrick**
No report.
2. **City Clerk**
 - a. Treasurer Drexler has done an outstanding job on the county settlement process. Settlement date is March 15th but by March 3rd he had the tax roll balanced and ready for the county. He has also been assisting the City of Fennville working with their new treasurer to help her get ready for settlement and become familiar with the tax and accounting program.
 - b. Saugatuck Schools will now elect their board members in November along with the city general elections. This will save the schools the cost of an election. During 2011 the city may have only one election if there is nothing that comes up for August.
 - c. March Board of Review is scheduled for March 14 and March 22.

- d. Premovation has inspected our video equipment and found nothing wrong. We have had reports of poor picture quality and no sound. The school will be asked to check their equipment also.

C. **Manager LeFevere's Report / Comments**

1. Attended the last Saugatuck Township meeting.
2. Questions on the City liability insurance coverage was researched in light of the Township discovery of limited coverage.
3. Progress is being made on the Kalamazoo Lake Sewer and Water Agreement
4. A representative from MERS will be invited to an upcoming meeting.
5. The DPW has been doing some remodeling, painting and plumbing in the Police building.

9. **Public Communications** - Verbal (Limit of three (3) minutes on general business of the City
No comments were heard.

10. **Council Comments**

Wiley reminded everyone of the Mardi Gras parade Tuesday and the singing for a Guinness World Record on March 12th.

Mayer asked if the Township is ever billed for police service.

Smith wished everyone a good time at Mardi Gras.

Hoexter commented Chief Giles feels an obligation to back up the county on calls to the Township.

Greenwood reported she will be absent from the first meeting in April.

Harvath offered condolences to the family of Fennville athlete Wes Leonard. Clocks are to be set ahead on Saturday.

11. **Mayor Waddell's Report / Comments**

Businesses moving to downtown Center Street include Kitchens West and Canarsa Design. There will be a new business going into the Bentley building and another moving to Blue Star Highway next to Center Street Salon. And the former Blue Moon building will house a new restaurant called "Zing".

Volunteers are still needed to help with the Guinness World Record event. Contact Mike Hurley for information.

A brief statement of condolence to the family of Wes Leonard was submitted to the local newspapers for publication.

12. **Adjournment** – Meeting adjourned at 7:50 p.m.

Respectfully submitted by:

Jean E. Neve, CMC
City of the Village of Douglas Clerk

Approved by: _____
Renee Waddell, Mayor

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on March 7, 2011. I further certify that the meeting was duly called and that a quorum was present.

Jean E. Neve, City Clerk

Date