

**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING MINUTES OF THE CITY COUNCIL
MONDAY, DECEMBER 19, 2011
DOUGLAS CITY HALL COUNCIL ROOM
86 W. CENTER STREET, DOUGLAS, MI
7:00 PM**

1. **Call to Order** – Mayor Wiley called the meeting to order at 7:00 PM.
2. **Roll Call** – Members present: Bailey, Greenwood, Harvath, Hoexter, Mayer, Wiley
Members absent/excused: Smith
Also present: City Manager LeFevere, Community and Economic Development Director Ryan Kilpatrick and City Clerk Neve
3. **Pledge of Allegiance – Mayor**
4. **Consent Calendar**
 - A. Approval of Agenda for December 19, 2011
 - B. Approval of Regular Council Meeting Minutes of December 5, 2011
 - C. Approval of Invoices Dated December 5, 2011 in the Amount of \$26,781.71
 - D. Approval of Wire Transfers & ACH Payments for the Month Ended November 30, 2011
 - E. Accept the Resignation of Helen DeGeatano from the Douglas Downtown Development Authority Board
 - F. Approval of Appointment of Louise Pattison to the Planning Commission to Fill a Term Expiring April 2012
 - G. Approve Mayor's Recommendation to Appoint Martha Hoexter to the Kalamazoo Lake Sewer and Water Authority Board for a term ending December 2014
 - H. Approve Mayor's Recommendation to Jane Mayer to the Joint Police Commission

Motion by Hoexter with support from Bailey to approve the December 19th agenda as presented. Motion carried unanimously by roll call vote.

5. **Public Communications**
 - A. Verbal (Limit of three (3) minutes pertaining to agenda items only)
No comments were heard.
 - B. Written Communications
 - 1 Saugatuck Douglas Area Business Association Meeting Minutes of November 2nd and December 2nd, 2011
 2. Saugatuck Township Fire Board Meeting Minutes of November 14 and November 28, 2011

Written Communications noted as received and filed.

6. **Unfinished Business**

None
7. **New Business**
 - A. Motion by Greenwood with support from Hoexter to adopt Resolution No. 47-2011 allowing the City of the Village of Douglas to Opt-Out of the Publicly Funded Health Insurance Contribution Act (a.k.a. Senate Bill 7). Motion carried by roll call vote with Bailey casting a "No" vote.
 - B. Motion by Greenwood with support from Bailey to approve the 2012 City of the Village of Douglas Meeting Schedule. Motion carried.

8. Reports

A. Commission / Committee / Board Reports

1. Planning Commission – Kilpatrick
Continued work on R-4 and R-5 district specifications for multiple family buildings.
The first set of plans for West Shore Golf Course property are ready for review.
2. Kalamazoo Lake Sewer and Water Authority – Wiley
Wiley and Hoexter attended the meeting earlier this afternoon. Confirmation that KLSWA would receive funds through the State Revolving Fund for the 4th quarter of the year. The \$4.2 million project can move ahead with engineering and look to Allegan County to provide “good faith” bonding.
Water reliability study is still in process.
Council would like to invite Darrel VanDyke, KLSWA Director, to attend a future meeting.
3. Joint Planning Committee – Mayer
This committee may be disbanded.
4. Community Recreation Advisory Board - Smith
No report.
5. Downtown Development Authority - Kilpatrick
Talking about special events. Working on a proposal for DDA to take over OktoberFest
6. Police Commission - Harvath
No meeting.
7. Douglas Advisory Committee – Kilpatrick
Compared results of forum with earlier survey. A student charrette is planned for 2012 where new design plans can be brought together for Blue Star Highway

B. Staff Reports

1. **Community Development / Planning / Zoning** – Kilpatrick
Paving plans are underway for the Blue Star Antique Mall parking area.
Tower Marine dredging activities continue to be monitored. All permits are in order.
2. **Finance / Budget** - Drexler
 - a. Revenue & Expenditure Report for Month Ended 11/30/2011

C. Manager LeFevere’s Report / Comments

1. Work session scheduled for January 3rd to review council rules
2. Staying on top of dredging issues
3. Happy Holidays to all

- 9. Public Communications** - Verbal (Limit of three (3) minutes on general business of the City
No comments were heard.

10. Council Comments

Hoexter cautioned Kilpatrick about the student charrette. Welcome to Louise Pattison, Planning Commission. Thanks to Helen DeGeatano for all of her service on DDA.

Harvath asked for update on Swingbridge. Kilpatrick responded the pilings are in place for the Boardwalk. There will be no additional permits issued until it is complete.

Greenwood asked about the repainting of City Hall. LeFevere responded we have received some advice but are still looking for a sustainable solution.

11. Mayor's Report / Comments

Wishes everyone Happy Holidays.

12. Adjournment – Meeting adjourned at 8:03 p.m.

Respectfully submitted by:

Jean E. Neve, CMC
City of the Village of Douglas Clerk

Approved by: _____
Jim Wiley, Mayor

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on December 19, 2011. I further certify that the meeting was duly called and that a quorum was present.

Jean E. Neve, City Clerk

Date