

**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING MINUTES OF THE CITY COUNCIL
MONDAY, NOVEMBER 7, 2011
DOUGLAS CITY HALL COUNCIL ROOM
86 W. CENTER STREET, DOUGLAS, MI
7:00 PM**

1. **Call to Order** – Mayor Waddell called the meeting to order at 7:00 PM.
2. **Roll Call** – Members present: Greenwood, Harvath, Hoexter, Mayer, Wiley, Waddell
Members absent/excused: Smith
Also present: City Manager LeFevere, Treasurer Drexler, City Clerk Neve
3. **Pledge of Allegiance – Mayor**
4. **Consent Calendar**
 - A. Approval of Agenda for November 7, 2011
 - B. Approval of Regular Council Meeting Minutes of October 17, 2011
 - C. Approval of Invoices Dated November 7, 2011 in the Amount of \$66,916.45
 - D. Approval of Payroll for the Month Ended October 31, 2011 in the Amount of \$73,917.64
 - E. Approval of Mayor Recommendation to Appoint Kenneth Kutzel to the Tri-Community Planning Commission.

Motion by Hoexter with support from Mayer to amend the November 7th agenda to include discussion of Item #7C a resolution approving an extension of a professional service contract with Grounds Management Solutions, LLC, for snowplowing and ice control services for the 2011/2012 snow removal season. Motion carried unanimously by roll call vote.

5. **Public Communications**
 - A. Verbal (Limit of three (3) minutes pertaining to agenda items only)
No comments were heard.
 - B. Written Communications
 1. Saugatuck Township Fire District Board Meeting minutes of September 12, 2011 and September 26, 2011.
 2. Interurban Transit Authority Board Meeting Minutes of October 18, 2011
 3. Memo from Bill Schumacher dated October 31st RE: Halloween Parade
 4. Press Release dated October 31, 2011 RE: Food Fight!
 5. Letter to Chief Giles from Howard Cyrus dated October 25, 2011 RE: Officer Tino Reyes
 6. Thank You Note from Ginger Wilkenson RE: Halloween Parade

Written Communications noted as received and filed.

6. **Unfinished Business**
 - A. Motion by Greenwood with support from Hoexter to approve Resolution No. 43-2011 to clarify and designate the official version of the Act 7 Inter-Local Agreement between the City of Douglas and the City of Saugatuck to create a Water Resource Improvement Tax Increment Finance Authority. Motion carried unanimously by roll call vote.
7. **New Business**
 - A. Rehman Robson Audit Presentation for Year Ended June 30, 2011
Powerpoint presentation by Crystal Benson, Rehman Robson. Compliments to Treasurer Drexler on a job well done.

- B. Motion by Harvath with support from Greenwood to approve Resolution No. 44-2011 establishing a moratorium on Medical Marijuana Facilities, Permits, Approvals and Certificates.
Recommended by Attorney Erickson. The moratorium sets the schedule at 120 days until the Ordinance is ready. Legislation is still in committee at state level. City will be acting on the best knowledge available to create an ordinance.
Motion carried unanimously by roll call vote.
- C. Motion by Greenwood with support from Hoexter to approve Resolution No. 45-2011 approving an extension of a professional service contract with Grounds Management Solutions, LLC. for snowplowing and ice control services for the 2011/2012 snow removal season.
Manager LeFevere related the pricing for services remains at the 2009 rates.
Adjustments with start times and procedures were discussed and agreed upon by GMS.
Motion carried by roll call vote with Harvath casting a "No" vote.

8. Reports

A.

Commission / Committee / Board Reports

1. Planning Commission – Kilpatrick
Next scheduled meeting is Wednesday, November 9th.
2. Kalamazoo Lake Sewer and Water Authority – Wiley
No meeting.
3. Kalamazoo Harbor Master Plan Committee - Greenwood
Next scheduled meeting is Tuesday, November 15th at the High School Media Center and will be a joint session with the City of Saugatuck to sign the Act 7 Inter-local agreement.
4. Joint Planning Committee - Mayer
No meeting.
5. Community Recreation Advisory Board - Smith
No report.
6. Downtown Development Authority - Kilpatrick
Next scheduled meeting is Tuesday, November 8th at the Old School House due to election activities at the City Hall.
7. Police Commission - Harvath
No meeting.
8. Douglas Advisory Committee – Kilpatrick
A community forum is scheduled for Wednesday, November 16th at the Saugatuck Brewing Company.
9. Friends of the Barrel - Smith
No report.

B. **Staff Reports**

1. **Community Development / Planning / Zoning** – Kilpatrick
 - a. Denial of application for Temporary Off-Site Sign Permit
Notice of denial noted as received and filed.

C. **Manager LeFevere's Report / Comments**

1. Reminder of Harbor Committee meeting on November 15th for the Act 7 agreement signing and a wrap up for the committee.
2. Schedule a special council meeting for Monday, November 14th at 7:00 p.m. to discuss consolidation.
3. Very pleased with the Halloween parade this year. Better organized.
4. Reminder of the November 16th community forum at the Brewing Company to discuss the Blue Star corridor.

9. **Public Communications** - Verbal (Limit of three (3) minutes on general business of the City
No comments were heard.

10. **Council Comments**

Hoexter thanked Mayor Waddell for her work and said she is pleased Renee got to be the first woman mayor of Douglas. The November 16th community forum will be an interesting meeting. **Greenwood** was pleased with the Halloween sound system. Thanked Manager LeFevere for working to get the Harbor Committee moving and bringing it to where it is today. Thanked Mayor Waddell for her service.

Mayer thanked Mayor Waddell for the excellent job as Mayor.

Wiley asked about any further reports from Latitude Engineering regarding Swingbridge. The work on the Blue Star bridge is going much better with the traffic adjustments. Wishes Mayor Waddell all the best.

11. **Mayor Waddell's Report / Comments**

Mayor Waddell read a prepared statement of thanks and goodbye.

12. **Adjournment** – Meeting adjourned at 8:05 p.m.

Respectfully submitted by:

Jean E. Neve, CMC
City of the Village of Douglas Clerk

Approved by: _____
Renee Waddell, Mayor

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on November 7, 2011. I further certify that the meeting was duly called and that a quorum was present.

Jean E. Neve, City Clerk

Date

