

**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING MINUTES OF THE CITY COUNCIL
MONDAY, NOVEMBER 21, 2011
DOUGLAS CITY HALL COUNCIL ROOM
86 W. CENTER STREET, DOUGLAS, MI
7:00 PM**

1. **Call to Order** – Mayor Pro Tem Hoexter called the meeting to order at 7:00 PM.
2. **Roll Call** – Members present: Bailey, Greenwood, Harvath, Hoexter, Mayer, Smith, Wiley
Members absent/excused: None
Also present: City Manager LeFevere, Treasurer Drexler, City Clerk Neve
3. **Pledge of Allegiance – Mayor Pro Tem**
4. **Organizational Meeting of Council – City Clerk**
 - A. Nomination for Mayor
Motion by Greenwood with support from Smith to nominate Wiley for the office of Mayor.
Motion by Mayer with support from Hoexter to nominate Smith for the office of Mayor.
Motion by Harvath with support from Mayer to nominate Hoexter for the office of Mayor.
A roll call vote was taken for the nomination of Wiley for the office of mayor. Motion carried 4-3.

Bailey	Yes
Greenwood	Yes
Harvath	No
Hoexter	No
Mayer	No
Smith	Yes
Wiley	Yes
 - B. Nomination for Mayor Pro Tem
Motion Smith with support from Greenwood to nominate Hoexter for the office of Mayor Pro Tem. Motion carried unanimously by roll call vote.

Mayor Wiley took over the meeting.
5. **Consent Calendar**
 - A. Approval of Agenda for November 21, 2011
 - B. Approval of Regular Council Meeting Minutes of November 7, 2011
 - C. Approval of Committee of the Whole Meeting Minutes of November 7, 2011
 - D. Approval of Special Council Meeting Minutes of November 14, 2011
 - E. Approval of Closed Session Meeting Minutes of November 14, 2011
 - F. Approval of Invoices Dated November 21, 2011 in the Amount of \$44,854.76 \$64,729.90
 - G. Approval of Wire Transfers & ACH Payments for the Month Ended October 31, 2011
 - H. Accept the Resignation of Ronald Dellartino from the City of Douglas Planning Commission
 - I. Approval of the Appointment of Lincoln Brackett to the Downtown Development Authority Board to a term expiring January 2015

Motion by Hoexter with support from Bailey to approve the November 7th agenda as amended with corrected invoice total. Motion carried unanimously by roll call vote.
6. **Public Communications**
 - A. Verbal (Limit of three (3) minutes pertaining to agenda items only)
No comments were heard.

- B. Written Communications
 - 1. Saugatuck Township Fire District Board Meeting minutes of September 26, 2011, October 10, 2011 and October 24, 2011
Written Communications noted as received and filed.

7. Unfinished Business

- A. Motion by Greenwood with support from Smith to approve first reading of Ordinance No. 08-2011 amending the Ordinances of the City of the Village of Douglas by creating a Water Improvement Tax Increment Finance Authority. Manager LeFevere related this is another step in completing the Inter-Local Agreement. Motion carried unanimously by roll call vote.

8. New Business

None

9. Reports

- A. **Commission / Committee / Board Reports**
 - 1. Planning Commission – Kilpatrick
No report.
 - 2. Kalamazoo Lake Sewer and Water Authority – Wiley
A new boiler has been installed in the offices.
KLSWA was awarded with a \$330,000 90/10 match grant to help pay for the design and engineering of the \$4 million project.
The request for funds from the State Revolving Fund was not granted for 2012.
The water reliability study will be done in December.
A water mapping exercise is complete.
 - 3. Kalamazoo Harbor Master Plan Committee - Greenwood
Thank you to the members of the committee for the hard work and to Manager LeFevere for moving the Water Improvement Tax Increment Finance Authority forward.
 - 4. Joint Planning Committee - Mayer
No meeting.
 - 5. Community Recreation Advisory Board - Smith
No meeting.
 - 6. Downtown Development Authority - Kilpatrick
No quorum for the November 8th meeting.
 - 7. Police Commission - Harvath
No meeting.
 - 8. Douglas Advisory Committee – Kilpatrick
No report.
Manager LeFevere comment the Blue Star Corridor study meeting was well attended.
 - 9. Friends of the Barrel - Smith
The barrel has been dismantled and taken to winter storage.

B. Staff Reports

1. **Community Development / Planning / Zoning** – Kilpatrick
No report.
2. **Finance / Budget** - Drexler
 - a. Revenue & Expenditure Report for Month Ended 10/30/2011
General Fund revenue is at 67% of budget at this time while expenditures are at 32%.....well below budget.

C. Manager LeFevere's Report / Comments

1. Recycling – have spoken with Ben Williams, Allegan County, who will outline some options that other cities are doing.
2. State has set aside some funds applied for by November 1st relating to Harbor Authority Consolidation.
3. Consolidated Government analysis – Treasurer Drexler will be working on some preliminary numbers that will show us better figures to make informed decisions.

- 10. Public Communications** - Verbal (Limit of three (3) minutes on general business of the City
Chuck Myers, Bayou Trail, asked about speed limits on Wiley and Blue Star Highway and commented on overzealous enforcement.

11. Council Comments

Mayer said she has talked to Police about speed limits. Thanks to Hoexter for her continued service and willingness to be Mayor Pro Tem.

Bailey reminded everyone that Chris Nern served as chair of the Kalamazoo Harbor Committee and will be remembered for his contributions.

Harvath asked if Darrel VanDyke will attend the KLSWA pre-trial hearing regarding Singapore Trails. Harvath is not in favor of extending the recycling contract another six months and has many questions on the recycling bins. Asked if Consolidation Advocacy Group could attend a council meeting to present information.

Smith commented he would think both the Consolidation Group and any Advocacy Group should be invited to come before council. Thanks to Martha and Jim for their willingness to serve.

Hoexter offered thanks for all Chris Nern did on the Harbor Committee.

Greenwood asked who is the Advocacy Group. Comments heard about the Holiday Preview were great. Thanks to Mayor and Mayor Pro Tem.

12. Mayor's Report / Comments

Thank you for the support. It is an honor to serve as your Mayor.
WGVU is developing a new series featuring Southwest Michigan communities. The first segment will feature Saugatuck/Douglas.

- 13. Adjournment** – Meeting adjourned at 8:00 p.m.

Respectfully submitted by:

Jean E. Neve, CMC
City of the Village of Douglas Clerk

Approved by: _____
Jim Wiley, Mayor

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on November 21, 2011. I further certify that the meeting was duly called and that a quorum was present.

Jean E. Neve, City Clerk

Date