

**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING MINUTES OF THE CITY COUNCIL
MONDAY, OCTOBER 3, 2011
DOUGLAS CITY HALL COUNCIL ROOM
86 W. CENTER STREET, DOUGLAS, MI
7:00 PM**

1. **Call to Order** – Mayor Waddell called the meeting to order at 7:00 PM.
2. **Roll Call** – Members present: Greenwood, Harvath, Hoexter, Mayer, Smith, Wiley, Waddell
Members absent/excused: None
Also present: City Manager LeFevere, Treasurer Drexler and City Clerk Neve
3. **Pledge of Allegiance – Mayor**
4. **Consent Calendar**
 - A. Approval of Agenda for October 3, 2011
 - B. Approval of Regular Meeting Minutes of September 19, 2011
 - C. Approval of Invoices Dated 10/3/2011 in the Amount of \$84,340.13
 - D. Approval of Payroll for the Month Ended September 30, 2011 in the Amount of \$76,690.89
 - E. Appointment of Dave Mauger to a 4-year term (ending September 2015) on the Saugatuck Douglas Library Board as the representative from Douglas

Motion by Greenwood with support from Mayer to approve the Consent Calendar as presented. Motion carried unanimously by roll call vote.

5. **Public Communications**
 - A. Verbal (Limit of three (3) minutes pertaining to agenda items only)
Terry Burns, Allegan County Commissioner, spoke about the Victim Services Unit. He volunteers to assist families dealing with fatal accidents, There are 12 volunteers in the county with the Sheriff acting as Chairperson.
 - B. Written Communications
 1. Saugatuck Township Fire District Board Meeting Minutes of August 8th and 22nd, 2011
 2. Thank you note from Scott at Community Recreation dated September 21, 2011
 3. Thank you note from Judi Vanderbeck at Saugatuck Douglas Historical Society dated Sept. 20, 2011
 4. Letter dated Sept. 20, 2011 from R.J.Peterson, Tower Marine, RE: Kalamazoo Lake Harbor
 5. Email dated Sept. 26, 2011 from Mayor Waddell to Holland Sentinel RE: Keewatin
 6. Interurban Transit Authority Monthly Board Meeting Minutes of September 20, 2011
 7. Email comments dated September 29th from Tim Dykema RE: Harbor Water Resource Improvements

Written Communications noted as received and filed.

6. **Public Hearing**

Motion by Hoexter with support from Harvath to Open Public Hearing Regarding the Formation of a Water Resource Improvement Tax Increment Finance Authority and Designation of Water Resource Improvement. Motion carried unanimously by roll call vote at 7:14 p.m.

Manager LeFevere explained the need to create a Water Resource Improvement Authority. Both the City of Saugatuck and Douglas are joining in this endeavor to improve the harbor. Any projects that require funding will have to come before the city councils for approval. Harbor Committee member Bob Sapita commented on the rapid deterioration of the harbor.

Comments:

Max Mattson, Washington St. spoke in favor.

Forrest Hudson, Cider Hill, asked why the city would purchase a marina and if the Harbor Authority and Interlocal Agreement would be in place before the end of the year.

Terry Burns, Allegan County Commissioner, commented the partnership with City of Saugatuck would create incentives for further revenue sharing.

Kathy Johnson, Fremont St. stated she is against purchase of marina.

Sara _____, 71st Street, asked about the Harbormaster position.

Brett Magnuson, Singapore Ct., asked for better communication with citizens.

Lisa Greenwood feels this project brings the two communities together and thanked Manager LeFevere for moving this issue ahead and taking the lead to get things done.

Martha Hoexter pointed out that the city is not setting any money aside, raising taxes, or going out to buy a marina. Any questions on this process should be directed to Manager LeFevere.

Manager LeFevere reminded everyone that a website at sdharborplan.com has been created to help educate citizens on the process. There is also information on the city website at ci.douglas.mi.us.

Motion by Harvath with support from Hoexter to close the public hearing at 8:08 p.m.
Motion carried.

Mayor Waddell called for a 5-minute recess. The meeting resumed at 8:14 p.m.

7. Unfinished Business

None

8. New Business

- A. Motion by Harvath with support from Greenwood to approve Resolution No. 38-2011 Lot Split for Parcel No. 03-59-210-014-00 (6919 1st Street).
Motion carried by roll call vote with Waddell casting a "No" vote.
- B. Motion by Harvath with support from Hoexter to approve Resolution No. 37-2011 authorizing Manager LeFevere to cast the City of the Village of Douglas Vote for Directors of the Michigan Municipal League Liability and Property Poll. Motion carried unanimously by roll call vote.
- C. Motion by Hoexter with support from Harvath to approve Resolution No. 39-2011 amending the budget of the 2011/2012 General Appropriations Act for City Entry Signs (General Fund and DDA). Motion carried unanimously by roll call vote.

9. Reports

A. Commission / Committee / Board Reports

1. Planning Commission – Kilpatrick
Reviewing R-5 district standards.
2. Kalamazoo Lake Sewer and Water Authority – Wiley
No meeting.
3. Kalamazoo Harbor Master Plan Committee - Greenwood
Edgewater Resources presentation was excellent.
4. Joint Planning Committee - Mayer
No meeting.
5. Community Recreation Advisory Board - Smith
No report.
6. Downtown Development Authority - Kilpatrick
Will review the TIF plan document.
7. Police Commission - Harvath
No meeting.
8. Douglas Advisory Committee – Kilpatrick
Next meeting is Tuesday, Oct. 4th to discuss Blue Star Highway improvements.

B. Staff Reports

1. **Community Development / Planning / Zoning** – Kilpatrick
Nothing further.
2. **Finance/Budget** – Drexler
Municipal Performance Dashboard is complete, up and running. There are links on the city website to the Citizens Guide “Dollars and Sense”

C. Manager LeFevere’s Report / Comments

1. Attorney Philip Erickson of Plunkett Cooney will be working on general business items.
2. A Special Meeting of Council will be scheduled for Monday, October 10th to hold the public hearing for P.A. 7 Interlocal Agreement.
3. Blue Star Highway Bridge is under repair with lane closures via traffic light. Will be looking at potential hazard at Main Street.
4. A worksession will be held prior to the next regular council meeting, October 17th at 6:00 p.m. to discuss the Special Assessment District process.
5. Attended a County Law Enforcement meeting last week to hear about more cuts to county road patrols.
6. Attending MML Conference the rest of this week.

10. Public Communications - Verbal (Limit of three (3) minutes on general business of the City
No comments were heard.

11. Council Comments

Harvath thanked all involved with Oktoberfest.

Hoexter complimented Treasurer Drexler on the "Dollars and Sense" guidelines.

Mayer thanked staff for holding the Flu Shot Clinic. The road paving looks great. Thanks to all the volunteers at Oktoberfest.

Wiley urged completion of the new KLSWA Agreement.

12. Mayor Waddell's Report / Comments

Thanks to all the volunteers and committee that made Oktoberfest a success.

The City of Douglas is again challenging the City of Saugatuck to a Food Fight to benefit Christian Neighbors pantry. Food donations may be dropped off beginning October 26th at Christian Neighbors or City Hall. Pre-bagged food donations may be purchased at DeMond's. Be sure to indicate the purchase goes to the City of Douglas total. DeMond's will again be providing matching donations.

13. Adjournment – Meeting adjourned at 9:08 p.m.

Respectfully submitted by:

Jean E. Neve, CMC
City of the Village of Douglas Clerk

Approved by: _____
Renee Waddell, Mayor

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on October 3,, 2011. I further certify that the meeting was duly called and that a quorum was present.

Jean E. Neve, City Clerk

Date