

**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING MINUTES OF THE CITY COUNCIL
MONDAY, OCTOBER 17, 2011
DOUGLAS CITY HALL COUNCIL ROOM
86 W. CENTER STREET, DOUGLAS, MI
7:00 PM**

1. **Call to Order** – Mayor Waddell called the meeting to order at 7:00 PM.
2. **Roll Call** – Members present: Greenwood, Harvath, Hoexter, Mayer, Smith, Wiley, Waddell
Members absent/excused: None
Also present: City Manager LeFevere, Treasurer Drexler and City Clerk Neve
3. **Pledge of Allegiance – Mayor**
4. **Consent Calendar**
 - A. Approval of Agenda for October 17, 2011
 - B. Approval of Regular Council Meeting Minutes of October 3, 2011
 - C. Approval of Special Council Meeting Minutes of October 10, 2011
 - D. Approval of Invoices Dated 10/17/2011 in the Amount of \$72,162.40
 - E. Approval of Wire Transfers & ACH Payments for the Month Ended September 30, 2011.

Motion by Hoexter with support from Smith to approve the Consent Calendar as amended to include Item #6D Proclamation of Appreciation to Tarue Pullen. Motion carried unanimously by roll call vote.

5. **Public Communications**
 - A. Verbal (Limit of three (3) minutes pertaining to agenda items only)
Keith Charak, 983 Center St., presented a resolution in support of sledding and winter activities in Douglas. He related he is trying to put together a purchase of the sledding hill at Westshore Golf Course.
Motion by Greenwood with support from Smith to approve Resolution No. 42-2011 in support of sledding and other winter activities in the City of Douglas. Motion carried by roll call vote with Harvath and Waddell casting “no” votes.
 - B. Written Communications
 1. Thank you letter received October 7, 2011 for VOXUNITED
 2. News Release dated September 29, 2011 RE: Douglas vs. Saugatuck Food Fight!

Written Communications noted as received and filed.

6. **Proclamations of Appreciation**
 - A. Gerry Bekken
 - B. Bill Schumacher
 - C. Alexa Urquhart
 - D. Tarue Pullen
7. **Unfinished Business**

None
8. **New Business**
 - A. Motion by Harvath with support from Hoexter to approve Resolution No. 41-2011 approving an estimate for Codification of Supplements to the City of the Village of Douglas Code of Ordinances. Motion carried unanimously by roll call vote.

- B. Motion by Hoexter with support from Greenwood to approve Election Inspectors Tarue Pullen, Donna St. Andre, Dorothy Demerest, Walter Pattison, Louise Pattison, Suzanne Dixon, Jane Mayer and Alexa Urquhart for the November 8th General Election. Motion carried unanimously by roll call vote with Jane Mayer abstaining.
- C. Motion by Harvath with support from Mayer to approve hiring and training of Sam Phillippe and Mary Schaf as new election inspectors for the City of the Village of Douglas. Motion carried unanimously by roll call vote with Mayor Waddell abstaining.
- D. Motion by Hoexter with support from Smith to reschedule the January 2, 2012 regular council meeting to Tuesday, January 3, 2012. Motion carried unanimously.

9. Reports

A. **Commission / Committee / Board Reports**

- 1. Planning Commission – Kilpatrick
Currently working on review of R-5 Multi-Family District standards.
- 2. Kalamazoo Lake Sewer and Water Authority – Wiley
Mt. Baldhead reservoir will be inspected the first week of November. Water Reliability Study is in process.
- 3. Kalamazoo Harbor Master Plan Committee - Greenwood
Tuesday, October 17th meeting is cancelled.
- 4. Joint Planning Committee - Mayer
No meeting.
- 5. Community Recreation Advisory Board - Smith
No report.
- 6. Downtown Development Authority - Kilpatrick
DDA and City Staff has scheduled a number of meetings to begin discussions regarding advertising and events for the spring/summer of 2012.
- 7. Police Commission - Harvath
Met Wednesday, October 12th. Chief Giles spoke of his concerns with further budget cuts in the Allegan County Sheriff's Department and the increasing cost for police vehicles.
- 8. Douglas Advisory Committee – Kilpatrick
A public workshop session will be scheduled for November 10th to request input and ideas on the Blue Star Highway planning project.

B. **Staff Reports**

- 1. **Community Development / Planning / Zoning** – Kilpatrick
In the process of updating all of the demographic information contained within the Tri-Community Plan based on 2010 census figures.
- 2. **Finance/Budget** – Drexler
 - a. Revenue & Expenditure Report for Month Ended 9/30/2011
 - b. Report on Oktoberfest

C. **Manager LeFevere's Report / Comments**

1. Blue Star Highway Bridge Traffic Concerns
Main Street access to Blue Star Highway will be closed entirely until project completion in May 2012.
2. A work session to discuss special assessments will be scheduled at a later date.
3. A work session to discuss the recycling surcharge contract will be held at 6:00 pm on November 7th.

10. **Public Communications** - Verbal (Limit of three (3) minutes on general business of the City
Gerry Bekken, Fire District Representative, asked about stopping traffic for emergency vehicles traveling over the Blue Star Bridge.

11. **Council Comments**

- A. Wiley asked if the City had a policy in place dealing with accepting donations of property.
- B. Mayer commented the traffic control lights on the bridge were not affected by the recent power outage.
- C. Hoexter commented she wants to make sure everyone understands the Blue Star Bridge work will continue into May 2012.
- D. Harvath related the numbers for Oktoberfest were disappointing and we need to take a look at things that worked and others that didn't.
Manager LeFevere responded it has taken the proceeds from the last three years of Oktoberfest to continue renovations at Beery Field.

12. **Mayor Waddell's Report / Comments**

Trick or Treating will take place on Halloween from 4:00-8:00 pm.

13. **Adjournment** – Meeting adjourned at 8:05 p.m.

Respectfully submitted by:

Jean E. Neve, CMC
City of the Village of Douglas Clerk

Approved by: _____
Renee Waddell, Mayor

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on October 17, 2011. I further certify that the meeting was duly called and that a quorum was present.

Jean E. Neve, City Clerk

Date

