

**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, JANUARY 17, 2011
DOUGLAS CITY HALL COUNCIL ROOM
86 W. CENTER STREET, DOUGLAS, MI
7:00 PM
MINUTES**

1. **Call to Order** – Mayor Waddell called the meeting to order at 7:00 PM.
2. **Roll Call** – Members present: Greenwood, Harvath, Hoexter, Mayer, Wiley, and Waddell. Members absent/excused: Smith. Also present: William LeFevere, City Manager; Ryan Kilpatrick, Community/Economic Development Director; and Robert Drexler, City Treasurer.
3. **Pledge of Allegiance – Mayor**
4. **Consent Calendar**
 - A. Approval of Agenda for January 17, 2011
 - B. Approval of Regular Meeting Minutes of January 3, 2011
 - C. Approval of Invoices dated 1/17/2011 in the amount of \$ 24,572.65

Motion by Hoexter, with support from Greenwood, to approve the Consent Calendar as presented. Motion carried unanimously by roll call vote.

5. **Public Communications**
 - A. Verbal (Limit of three (3) minutes pertaining to agenda items only)
 - B. Written Communications
 1. Liquor Control Commission RE: DeMond Super Valu Sunday Sales
 2. Charlaire Shack, President Wilderness Ridge Association RE: Change to City Charter for purpose of Special Assessment
 3. Information on 2011 Michigan Municipal League Capital Conference, April 5th and 6th, Lansing
 4. Notice of meeting of the Allegan County Rural Sub-Task Force #8C for the Safe, Affordable, Flexible and Efficient Transportation Equity Act-Legacy for Users on March 22, 2011 at 10:00 a.m., Allegan
 5. Saugatuck Township Fire District Summary of Calls for year ended 2010
 6. Informational News Release from Allegan County Health Department dated January 11, 2011 RE: Compliance with Smoke-Free Air Law
 7. Saugatuck Township Fire Board Meeting Minutes of December 13, 2010 and Workshop Meeting Minutes of December 27, 2010.

Greenwood stated she is in support of looking into amending the City Charter and would like to have this placed back on the agenda for a formal discussion. City Manager LeFevere advised council to schedule a workshop.

6. **Unfinished Business**

None
7. **New Business**
 - A. Approval of Resolution No. 01-2011 Approving a Letter of Understanding with the Saugatuck-Douglas Garden Club regarding Community Pride Day on Monday, May 16, 2011 – Roll call vote

Motion by Wiley, with support from Greenwood, to approve Resolution No. 01-2011 Approving a Letter of Understanding with the Saugatuck-Douglas Garden Club regarding Community Pride Day on Monday, May 16, 2011. Motion carried unanimously by roll call vote.

- B. First Reading – Motion to adopt Ordinance No. 01-2011, an Ordinance to amend the Zoning Ordinance of the City of the Village of Douglas, Michigan [amending Zoning Ordinance No. 02-2009] to provide additional standards related to the storage of recreational equipment on a residential lot. Roll call vote

Motion by Greenwood, with support from Hoexter, to approve the first reading of Ordinance No. 01 2011, an Ordinance to amend Ordinance No.02-2009 of the City of the Village of Douglas, Michigan Zoning Ordinance to provide additional standards related to the storage of recreational equipment on a residential lot. Motion carried unanimously by roll call vote.

- C. First Reading – Motion to adopt Ordinance No. 02-2011, and Ordinance to amend the Zoning Ordinance of the City of the Village of Douglas, Michigan [amending Zoning ordinance No.02-2009] to provide additional standards related to the renting of residential dwelling units on a short term basis. Roll call vote.

Motion by Hoexter, with support from Greenwood, to approve the first reading of Ordinance No.02-2011, an Ordinance to amend Ordinance No.02-2009 of the City of the Village of Douglas, Michigan Zoning Ordinance to provide additional standards related to the renting of residential dwelling units on a short term basis. Motion carried unanimously by roll call vote.

Greg Janik, SFD, was present to answer council questions. Hoexter addressed the need for liability insurance and questioned if this was an issue that needed to be addressed. Greenwood asked what the appropriate fees and affectivity period would be.

- D. Approval of Resolution 02-2011 Approving Ikon Copier Lease Agreement. Roll call vote.

Motion by Harvath, with support from Wiley, to approve Resolution 02-2011 Approving Ikon Copier Lease Agreement between the City of the Village of Douglas and Ikon Financial Services for the period of February 2011 to February 2015. Motion carried unanimously by roll call vote.

8. Reports

A. Commission / Committee / Board Reports

1. Planning Commission – Presented by Kilpatrick
2. Kalamazoo Lake Sewer and Water Authority- Wiley reported that Singapore Trails had built upon waste water mains located in the easement. The iron removal plant will require significant funding to get up and running again and the lift station by Peterson Mill showed damaged and was repaired.
3. Kalamazoo Harbor Master Plan Committee – No report
4. Joint Planning Committee – Mayer reported that committee has reviewed chapters 1-5 and will meet on February 8th, to review the next set of chapters.
5. Community Recreation Advisory Board – No report
6. Downtown Development Authority – Mayor Waddell reported that the DDA is preparing for their budget meeting, new officers were elected, and a new member was welcomed to the board.
7. Police Commission – Harvath reported that a time study is being conducted in house by Chief Giles, a report will be submitted following the completion.
8. Douglas Advisory Committee – no report.

B. Staff Reports

1. **Community Development / Planning / Zoning – Kilpatrick**
 - a. Proposed Public Input Process – Blue Star Hwy. Sub-Area Plan
Kilpatrick reviewed the proposed public input process of the Blue Star

Hwy. Sub-Area Plan, with council's permission he will move forward.

2. **Finance / Budget - Drexler**
 - a. Revenue/Expenditure Summary Report for the Period of 7/1/2010 to 12/31/2010
 - b. Wire Transfer/ACH Payment Summary for the Month Ended 12/31/2010

- C. **Manager LeFevere's Report / Comments**

City Manager LeFevere reported the Barrel Committee had met to discuss procedures for moving, storing, and restoring the barrel. Mr. LeFevere suggested a workshop be scheduled to discuss Leaf & Brush policy and Sidewalk Repair.

9. **Public Communications** - Verbal (Limit of three (3) minutes on general business of the City)
10. **Council Comments**

Council members applauded the DPW for their exceptional work on keeping the roads safe. Members viewed this evenings meeting as a positive step forward.
11. **Mayor Waddell's Report / Comments**

Mayor Waddell reported that the City Manager review will begin and assigned Harvath and Wiley to compile council reviews.
12. **Adjournment** – Motion by Mayer, with support from Greenwood, to adjourn the regular meeting of the City Council of January 17, 2011 – Meeting adjourned at 8:30 PM by voice vote.

Respectfully submitted by:

Pam Alderink
Administrative Assistant
City of Douglas

Approved by: _____
Renee Waddell, Mayor

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on January 17, 2011. I further certify that the meeting was duly called and that a quorum was present.

Jean E. Neve, City Clerk

Date

