

**THE CITY OF THE VILLAGE OF DOUGLAS
MEETING OF THE CITY COUNCIL
MINUTES**

Monday, March 15, 2010
7:00 p.m.

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mayor Waddell.

2. Roll Call

Members Present: Greenwood, Harvath, Hoexter, Sapita, Smith, Urquhart,
Waddell

Absent: None

Also Present: Community & Economic Development Director Kilpatrick and
City Clerk Neve

3. Pledge of Allegiance – Mayor

4. Changes/Additions/Deletions to Agenda

Addition: Item #8F Letter from Allegan County Sheriff's Office dated
March 15, 2010 RE: Patrol issues with property directly north of
Oval Beach.

Motion by Harvath with support from Hoexter to approve the agenda as amended.
Motion carried.

5. Approval of Minutes

A. Committee of the Whole Meeting of City Council Meeting of March 1,
2010

Motion by Hoexter with support from Harvath to approve C.O.W.
meeting minutes from March 1, 2010 as presented. Motion
carried.

B. Regular Meeting of City Council of March 1, 2010

Motion by Harvath with support from Hoexter to approve the
meeting minutes of City Council from March 1, 2010 as presented.
Motion carried.

C. Special Meeting of City Council of March 3, 2010.

Motion by Greenwood with support from Smith to approve the
meeting minutes of City Council of March 3, 2010 as presented. Motion
carried.

6. Appointments /Resignations

None scheduled.

7. Proclamations/Awards – Mayor

None scheduled.

8. Public Communications (Limit of three minutes)

Verbal: No comments were heard.

Written:

- A. Minutes of the Saugatuck Township Fire District Board regular meeting of February 8, 2010 and workshop meeting of February 2, 2010 are available for public inspection in the Office of the City Clerk.
- B. West Michigan Strategic Alliance; Notice of the 2010 State of the Region, 10-Year Anniversary Celebration on Tuesday, April 27, 2010, The Pinnacle Center, Hudsonville, MI.
- C. Notice of Public Meeting; Allegan County Rural Sub-Task Force #8C for the State, Affordable, Flexible and Efficient Transportation Equity Act – Legacy for Users (“SAFETEA-LU”) on March 25, 2010, 10:00 a.m., Allegan County Human Services Building
- D. Letter from Ms. Martha Boetcher, Saugatuck-Douglas District Library, to Director of Public Works, Max Rodgers, thanking the Department for various services provided and the high quality of those services
- E. Memorandum from City Clerk Neve to the Mayor and City Councilpersons regarding the upcoming Michigan Municipal League (“MML”) Spring Conference; April 13 & 14, 2010
- F. Letter from Allegan County Sheriff’s Office to Chief Giles dated March 15, 2010 RE: Patrol issues with property directly north of Oval Beach

Written communications noted as received and filed.

9. Unfinished Business

- A. Discussion of proposed public safety planning at the Saugatuck Harbor Natural Area in response to letter received from the City of Saugatuck dated February 26, 2010 (copy attached); Police Chief Giles to present his professional opinions, observations, concerns, advice, recommendations, etc.

Chief Giles addressed council on each issue noted in the response from Kirk Harrier, Saugatuck City Manager, dated February 26, 2010. A letter from the Allegan County Sheriff’s Office was received today regarding patrol issues with the property directly north of Oval Beach. This letter was distributed to council members and Chief Giles reviewed it noting he has had many discussions with the Sheriff’s Office and is in agreement with their assessment of the issues.

- B. Continued discussion regarding identification and discussion of City projects, plans, needs, requirements, etc., excluding those pertaining to planning, zoning, and public facilities

Community & Economic Development Director Kilpatrick continued discussion regarding identification of City projects, plans, needs,

requirements, etc. The final two lists were Administrative Policies and Recreation and Parks. Kilpatrick noted he will compile a final listing itemizing priorities in order of importance as he understands them.

10. New Business

- A. Motion to adopt Resolution No. 09-2010 approving a Letter of Understanding with the Douglas Dutchers Base Ball Club
Motion by Hoexter with support from Urquhart to approve adoption of Resolution No. 90-2010. Motion carried unanimously by roll call vote.
- B. Motion granting permission to the Knights of Columbus to collect for the Annual Tootsie Roll Drive at certain locations on Douglas roadways on March 26, 27, & 28, 2010
Motion by Urquhart with support from Sapita to grant permission for the Annual Tootsie Roll Drive. Motion carried.
- C. Motion authorizing the City Manager to expend up to \$12,554 for the replacement of two pumps at Lift Station No. 8 in accordance with the recommendation of Mr. Thomas Desmet, Manager, Kalamazoo Lake Sewer and Water Authority, contained in his email to the City dated March 8, 2010
Councilmember Urquhart asked that the matter be tabled until the April 5th meeting to allow Kalamazoo Lake Sewer and Water Authority the time to look into other types of pumps.
Motion by Harvath with support from Urquhart to table the decision to expend funds for pump replacement until the April 5th meeting.
Motion carried unanimously by roll call vote.
- D. First Reading – Motion to adopt Ordinance No. 01-2010 amending the Code of Ordinances of the City of the Village of Douglas, Michigan [revising Section 70.50 of Ordinance No. 169, codified as Section 70.50 (Definitions) of Chapter 70 of the Code of Ordinances] **Commercial, Utility, and Recreational Vehicle (“CURV”) Ordinance**

Motion by Harvath with support from Hoexter to approve the first reading of Ordinance No. 01-2010 amending the Code of Ordinances for the City of the Village of Douglas, Michigan
Kilpatrick reviewed the reasons for the amendments to the Ordinance stating the definitions conflicted with those contained in the zoning ordinance.
John St. Andre, 337 Ferry, related he has a situation on his property that will not allow him to park recreational vehicles in the front of his house. Kilpatrick pointed out there are many other waterfront properties that are faced with the same situation. These issues are better enforced within a zoning ordinance.

After a bit of discussion, council indicated they were not comfortable with the amendments as presented. Council suggested sending the amendments to the Planning Commission for review, clarification and a recommendation.

Motion to approve the first reading was defeated unanimously by roll call vote.

11. Staff Reports

Finance/Budget:

1. Revenue/Expenditure Summary Report for the period of 7/1/2009 to 2/28/2010
2. Wire Transfer/ACH Payment Summary for the month ended February 28, 2010

Finance/Budget reports noted as received and filed.

12. Commission/Committee Reports

- A. Planning Commission
(See attached written summary prepared by Ryan Kilpatrick)
- B. Kalamazoo Lake Sewer & Water Authority Commission
Urquhart reported on this afternoons' meeting of the KLSWA board. Lift Station No. 8 is currently operating on a borrowed pump. KLSWA will be looking into some other types of pumps before recommending replacement.
John St. Andre reported the employees of KLSWA will be given a 1% pay increase although no increase was given to Director Desmet.
KLSWA will be looking at issuing bonds and obtaining grant monies to pay for repairs and refurbish the authority building and 14 lift stations.
Both St.Andre and Urquhart told KLSWA that a sewer and water operations agreement will need to be in place before any bonds are issued.
- C. Kalamazoo Harbor Master Plan Committee
Sapita reported the next scheduled meeting is Tuesday, March 23rd.
- D. Joint Planning Committee
No meeting to report.
- E. Community Recreation Advisory Board
No meeting to report.
- F. Downtown Development Authority Board
The newest member of the DDA is Michael Haddock, Sheridan Haddock Attorneys.

13. Council Comments

- A. Greenwood commented on the manager candidate interviews and thought they went very well.
Lakeshore Advantage was instrumental in bringing the new battery plant into Holland. Perhaps they could be utilized in Douglas as well.
- B. Hoexter remarked she is extremely upset that the City of Saugatuck is choosing to close Oval Beach at 10:00 p.m. and charge the \$6.00 fee up until 9:00 p.m.
Hoexter asked if anyone is aware that the State has authorized communities to raise the speed limit in residential areas to 35 m.p.h.
- C. Harvath agreed that Saugatuck is doing an injustice at Oval Beach.
Thanks to staff for arranging the manager candidate interviews.
Ginger Wilkinson is organizing a St. Patrick's Day parade on Wednesday at 6:00 p.m. down Center Street
- D. Sapita also thanked staff for setting up candidate interviews.
Sapita has had a call from RJ Peterson wanting to meet regarding the organizing of a Harbor Authority. Greenwood also indicated she has an invitation to attend.
- E. Smith also thanked staff for Saturday candidate interviews.
- F. Urquhart reported a group called "The Divas" have volunteered to take over the Mardi Gras Parade.
Urquhart noted there are major parking problems at Douglas Beach that need to be addressed.
Thanks to staff for Saturday candidate interviews.

14. Mayor Report/Comments

Waddell offered thanks to Mr. Frank Walsh for guiding us through the manager candidate interview process. There 64 applicants that Mr. Walsh whittled down to 10 he recommended. From those ten the council picked 5 very qualified candidates to interview. The decision was unanimous to select the final three for interviews on March 20th.

15. Approval of Invoices / Payroll

- A. Consideration of Approval of Invoices dated 3/12/2010 in the amount of \$47,405.24.
Motion by Smith with support from Greenwood to approve invoices dated 3/12/2010 totaling \$47,405.24. Motion carried unanimously by roll call vote.

16. Acting City Manager's Report

- A. The new benches, ordered by the DDA, have arrived and are located along Center Street.
- B. Donations are being accepted for the Easter Egg hunt on Sunday, April 4th from 1:00 p.m. to 3:00 p.m. at Beery Field.
- C. The City has already received several sponsor donations for OktoberFest.
- D. Terms for the Planning Commission expire in April. Karen Van Pelt has indicated she will not seek reappointment. An ad will be placed in the newspaper.
- E. There will be a "Meet the City Manager Candidates" on Friday, March 19th at the Rosemont Inn from 6-7:30 p.m. Candidates will be spending some time with City Department Heads on Friday afternoon. Second interviews will take place on Saturday, March 20th beginning at 9:30 a.m.

17. Hear from the Audience (Limit three minutes)

Gaye Japinga, 429 Summer Grove, reminded all of the St. Patrick's Day Parade on Wednesday, March 17th at 6:00 p.m.

18. Adjournment

The meeting was adjourned at 9:29 p.m.

Respectfully submitted by:

Jean E. Neve, CMC
City Clerk

Approved by: _____
Renee Waddell, Mayor

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on March 15, 2010. I further certify that the meeting was duly called and that a quorum was present.

Jean E. Neve, City Clerk

Date

