

THE CITY OF THE VILLAGE OF DOUGLAS  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, JANUARY 18, 2010  
DOUGLAS CITY HALL COUNCIL ROOM  
86 W. CENTER STREET, DOUGLAS, MI  
7:00 PM

1. **Call to Order:** Mayor Waddell called the meeting to order at 7:08 PM
2. **Roll Call:** Members present – Greenwood, Harvath, Hoexter, Sapita, Smith, Urquhart, Waddell.  
Members absent – None. Also present – Jean Neve, City Clerk.
3. **Pledge of Allegiance:** Mayor Waddell led the Pledge of Allegiance.
4. **Changes/Additions/Deletions to Agenda:**  
Addition of agenda items 12 G – DDA Board Report and 10 C – Consideration of motion to work with Frank Walsh.  
Motion by Harvath, with support from Sapita, to approve the agenda for January 18, 2010 as amended. Motion carried by voice vote.
5. **Approval of Minutes:**
  - A. Regular Meeting of City Council of January 4, 2010  
Motion by Hoexter, with support from Harvath, to approve the regular meeting minutes of City Council of January 4, 2010 as presented. Motion carried unanimously by voice vote.
  - B. Closed Session of City Council of January 4, 2010  
Motion by Harvath, with support from Hoexter, to approve the closed session minutes of City Council of January 4, 2010 as presented. Motion carried unanimously by voice vote.
  - C. Committee of the Whole Meeting of City Council of January 4, 2010  
Motion by Hoexter, with support from Harvath, to approve the City Council Committee of the Whole Meeting minutes of January 4, 2010 as presented. Motion carried unanimously by voice vote.
  - D. Committee of the Whole Meeting of City Council of January 11, 2010  
Motion by Harvath, with support from Urquhart, to approve the Committee of the Whole Meeting minutes of City Council of January 11, 2010 as presented. Motion carried unanimously by voice vote.
6. **Appointments/ Resignations**
  - A. Motion to appoint Mr. Michael P. Haddock to the Board of the Douglas Downtown Development Authority (term expiring December 31, 2010).  
Hoexter inquired if there would be a conflict of interest with this appointment.  
Motion by Harvath, with support from Smith, to appoint Michael P. Haddock to the Douglas Downtown Development Authority. Motion carried unanimously by voice vote.
  - B. Motion to reappoint Mr. Paul Marineau to the Board of Review (3 year term expiring January 2013).

Motion by Greenwood, with support from Urquhart, to reappoint Paul Marineau to the Board of Review. Motion carried unanimously by roll call vote.

**7. Proclamations / Awards:** None Scheduled

Verbal – None

Written – Minutes of the Saugatuck Township Fire District Board regular meeting of December 14 and Workshop meeting of December 28, 2009 are available for public inspection in the Office of the City Clerk.

**9. Unfinished Business:** None Scheduled

**10. New Business:**

A. Motion to Adopt Resolution No. 02-2010 Amending the Budget of the 2009/2010 General Appropriations Act (proposed budget amendment to delete/reduce certain Police Department expenditure appropriations to enable sufficient expenditure appropriations associated with the reinstatement of Officer Zerbe).

Motion by Harvath, with support from Urquhart, to Adopt Resolution No. 02-2010 Amending the Budget of the 2009-2010 General Appropriations Act. Motion carried unanimously by roll call vote.

B. Identification and discussion of City projects/plans/needs/requirements relating to public facilities (police department, department of public works, library building, city hall second floor, excludes parks and recreation facilities).

Motion by Hoexter, with support from Harvath, to identify and discuss city projects/plans/needs/requirements relating to public facilities.

Chief Giles presented a priority list of repairs and updates for the Police Dept. building. Max Rodgers, DPW Supervisor presented a list of repairs and updated for the DPW Dept.

Ryan Kilpatrick, Zoning Administrator presented a list of updates for the upper level of the city hall building and updated council on the state of the Library building.

C. Motion to consider correlation with Frank Walsh for a new City Manager.

Motion by Greenwood, with support from Hoexter, to work with Frank Walsh and to appoint Jean Neve, City Clerk as the contact person in the search for a new City Manager. Motion carried unanimously by roll call vote.

**11. Staff Reports – Finance/Budget:**

1. Revenue/Expenditure Summary Report for the period of 07/01/2009 to 12/31/2009.
2. Wire Transfer/ACH Payment Summary for the month ended December 31, 2009.

**12. Commission / Board / Committee Reports:**

A. Planning Commission (see attached written summary prepared by Ryan Kilpatrick).

Council will receive a memo from Mr. Kilpatrick in each of their regular meeting packets.

B. Kalamazoo Lake Sewer & Water Authority Commission

St. Andre' reported that the KLSWA budget has been approved contingent upon the submission of an employee compensation report from Thomas Desmet.

C. Kalamazoo Harbor Master Plan Committee – No report

D. Joint Planning Committee – No report

E. Community Recreation Advisory Board – No report

F. Joint Police Commission

Hoexter reported that the Police evaluations have been completed, the cop grant has been put on hold, the department is operating within the budget, and the next meeting will be in April. Chief Giles was asked to report on the Saugatuck Harbor Natural Area. Giles addressed public safety issues relating to this area. Council directed Mr. Kowal to meet with Mr. Harrier to discuss Chief Giles concerns.

G. DDA Report was presented by Kilpatrick

**13. Council Comments:**

Harvath stated the importance of remaining on top of the Police issues. Greenwood expressed her appreciation for Kilpatrick's review on Swing Bridge and Thanked Chief Giles and Max Rodgers for attending this meeting.

**14. Mayor's Report / Comments:**

Mayor Waddell commented on policies, the professionalism of staff, the state of the Police Dept. building and the DPW buildings.

**15. Approval of Invoices:**

Motion to approve invoices dated 01/15/2010 in the amount of \$42,147.92.

Motion by Harvath, with support from Greenwood, to approve invoices dated 01/15/2010 in the amount of \$42,147.92. Motion carried unanimously by roll call vote.

**16. Manager's Report / Comments:**

The City Manager report was presented by Jean Neve, City Clerk

**17. Hear from the Audience (Limit 3 minutes) - None**

**18. Adjournment:**

Motion by Urquhart, with support from Harvath, to adjourn the meeting at 9:05 PM. Motion carried unanimously by voice vote.

Submitted by Pam Alderink  
Recording Secretary 1/21/10

Approved by: \_\_\_\_\_  
Renee Waddell, Mayor

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on January 18, 2010. I further certify that the meeting was duly called and that a quorum was present.

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Jean E. Neve, City Clerk

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Date