

**THE CITY OF THE VILLAGE OF DOUGLAS  
MEETING OF THE CITY COUNCIL  
MINUTES**

Monday, May 18, 2009  
7:00 p.m.

**1. Call to Order**

The meeting was called to order at 7:00 p.m. by Mayor Pro-Tem Waddell

**2. Roll Call**

Members Present: Hoexter, Harvath, Urquhart, Sapita, Waddell

Absent: Bailey, Balmer

Also Present: Manager Kowal

**3. Pledge of Allegiance – Mayor Pro-Tem**

**4. Changes/Additions/Deletions to Agenda**

A. Addition of agenda item 16 – Manager’s Report

Motion by Hoexter, with support from Sapita, to approve the agenda as amended.  
Motion carried by voice vote.

**5. Approval of Minutes**

A. Regular Meeting of the City Council of May 4, 2009

Motion by Urquhart with support from Harvath to approve meeting minutes from May 4, 2009 City Council Meetings as presented. Motion carried by voice vote.

**6. Appointments /Resignations**

None scheduled.

**7. Proclamations/Awards – Mayor Pro Tem**

None scheduled.

**8. Public Communications** (Limit of three minutes for comments regarding agenda items)

**A. Verbal:**

1. None

**Written:**

A. SABA Business Meeting Minutes of Wednesday, May 6, 2009

B. Legislative Update from State Representative, Bob Genetski, 88<sup>th</sup> House District

C. Notice from Allegan County Sheriff’s Department RE: Boater’s Safety Courses

D. Letter from State of Michigan; Department of Energy, Labor &

Economic Growth; Public Service Commission RE: The Uniform Video Services Local Franchise Act (dated May 12, 2009)  
E Minutes of the Saugatuck Township Fire District Board Regular Meeting of April 13 and Workshop Meeting of April 27 are Available for Public Inspection in the Office of the City Clerk  
Written communications noted as received and filed.

**9. Unfinished Business**

- A. Second and Final Reading of Ordinance No. 02-2009, an Ordinance to Amend the Zoning Ordinance of the Compilation of Ordinances of the City of the Village of Douglas in its Entirety.  
Kowal Thanked Mr. Nix and Mr. Cunningham for their assistance in getting the new Zoning Ordinance completed.

Motion by Hoexter, with support from Sapita, to approve the second and final reading of Ordinance No. 02-2009 and adopt the amendment to the Zoning Ordinance of the Compilation of Ordinances of the City of the Village of Douglas in its entirety. Motion carried 4-1 by roll call vote, with Urquhart casting a no vote.

**10. New Business**

- A. Motion to Approve the Saugatuck Township Fire District Annual Budget for Fiscal Year 2009/2010

Motion by Harvath, with support from Urquhart, to approve the Saugatuck Township Fire District Annual Budget for Fiscal Year 2009/2010. Motion carried unanimously by voice vote.

- B. Motion to Adopt Resolution No. 24-2009 Approving an Agreement Regarding Use of Wade's Bayou Park and Facilities (Running Rivers, Inc.)

Mayor Pro-Tem Waddell, sister to the owner of Running Rivers, abstained from discussion and vote. Waddell removed herself from the room while discussion and voting was conducted.

Motion by Harvath, with support from Hoexter, to adopt Resolution No. 24-2009 approving an agreement with Running Rivers, Inc. Motion carried 4-0 by roll call vote with Mayor Pro Tem abstaining.

- C. Motion to Adopt Resolution No. 25-2009 Amending the Budget of the 2008-2009 General Appropriations Act.

Motion by Harvath, with support from Hoexter, to adopt Resolution No. 25-2009 amending the budget of the 2008-2009 General Appropriations Act. Motion carried unanimously by roll call vote.

- D. Motion to Adopt Resolution No. 26-2009 Approving a Professional Services Agreement with Grounds Management Solutions, LLC, for Landscape Improvement Services Associated with the Beery Park Improvement Project.

Tad Bistry/Owner-Proprietor of GMS LLC presented council with a summary of the services GMS will provide.

Motion by Harvath, with support from Urquhart, to adopt Resolution No. 26-2009 approving a professional service agreement with Grounds Management Solutions for improvements associated with Beery Park. Motion carried unanimously by roll call vote.

- E. Motion to Adopt Resolution No. 27-2009 Approving a Professional Services Agreement with Sinclair Recreation, LLC, for Certain Park Equipment Associated with the Beery Park Improvement Project. Rich Sinclair/Owner-Proprietor of Sinclair Recreation LLC presented a summary of the type of playground equipment proposed for use, the placement of the equipment, and the material that will be used. Council expressed concerns with the memorial tree that was donated by the Beery family, the warranty of the equipment, and the electrical amps that will be used.

Motion by Hoexter, with support from Harvath, to adopt Resolution No. 27-2009 approving a professional services agreement with Sinclair Recreation for certain park equipment associated with Beery Park. Noting that Exhibit A & B were updated at the meeting and that the electrical service will be update to at least 100 Amp service. Motion carried 4-1 by roll call vote, with Waddell casting a no vote.

- F. Motion to Adopt Resolution No. 28-2009 Renewing the City of the Village of Douglas Health Insurance Plan with Priority Health.

Motion by Harvath, with support from Hoexter, to approve Resolution No. 28-2009 renewing the City of Douglas Health Insurance Plan with Priority Health. Motion carried unanimously by roll call vote.

- G. In Accordance with Section 9.2, *Budget Procedure*, of the Douglas City Charter, the City Manager shall Compile and Review Department Budget Requests and shall then Prepare his Budgetary Recommendations and Submit them to the City Council at its Meeting Nearest to the Third Monday in May of Each Year. Kowal reported that this is a discussion agenda item and is scheduled for a Public Hearing on June 15, 2009. Kowal requested a workshop prior to the Public Hearing.

## 11. Staff Reports

- A. **Finance/Budget**
1. Revenue/Expenditure Summary Report for the Period of 7/1/2008 to 4/30/2009
  2. Investment Schedule as of 4/30/2009
  3. Wire Transfer/ACH Payment Summary for the Month Ended April 30, 2009
- Reports noted as received and filed.

**12. Commission/Board/Committee Reports**

- A. Planning Commission – Kilpatrick reported that a new holistic approach will now be implemented, goals will be more city focused.
- B. Tri-Community Joint Planning Committee - None
- C. Community Recreation Advisory Board - None
- D. Kalamazoo Lake Sewer and Water Authority Board Meeting – Urquhart reported that several equipment updates have been made.
- E. Kalamazoo Harbor Master Plan Committee - None

**13. Council Comments**

Urquhart noted that his “no” vote on the Zoning Ordinance pertained to the small size of lots.

Harvath Thanked the City Manager and the City Treasurer for their work on the Budget.

Hoexter noted her appreciation for the recent work completed on the roads.

**14. Mayor’s Report/Comments - None**

**15. Approval of Invoices / Payroll**

- A. Consideration of Approval of Invoices dated 5/14/09 in the amount of \$42,836.65

Motion by Harvath, with support from Urquhart, to approve invoices dated 5/14/09 totaling \$42,836.65. Motion carried unanimously by roll call vote.

**16. Manager’s Report**

- A. New wreaths for the Memorial Day ceremony have been ordered and flags will fly from Friday to Monday in memory of those who we have lost.
- B. Clarification regarding the commitment of the City of Douglas to the Kalamazoo Harbor and an article which appeared in a local paper. (Letter is available at Douglas City Hall for public review)

**17. Hear from the Audience** (Limit three minutes for general comments)

**18. Adjournment**

The meeting was adjourned at 9:20 p.m.

Respectfully submitted by:

Pam Aalderink  
Recording Secretary

Approved by: \_\_\_\_\_  
Renee Waddell, Mayor Pro Tem

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on May 18, 2009. I further certify that the meeting was duly called and that a quorum was present.

\_\_\_\_\_  
Jean E. Neve, City Clerk

\_\_\_\_\_  
Date