

**THE CITY OF THE VILLAGE OF DOUGLAS  
MEETING OF THE CITY COUNCIL  
MINUTES**

Monday, April 6, 2009  
7:00 p.m.

- 1. Call to Order**  
The meeting was called to order at 7:00 p.m. by Mayor Balmer
- 2. Roll Call**  
Members Present: Bailey, Balmer, Harvath, Hoexter, Urquhart, Waddell  
Absent: None  
Also Present: Manager Kowal and City Clerk Neve
- 3. Pledge of Allegiance – Mayor**
- 4. Changes/Additions/Deletions to Agenda**
  - A. Report from Diane Bailey added to Item #12C RE: Harbor Committee Report from April 2, 2009 meeting.  
Motion by Waddell with support from Bailey to approve the agenda as amended.  
Motion carried.
- 5. Approval of Minutes**
  - A. Committee of the Whole of City Council of March 16, 2009
  - B. Regular Meeting of City Council of March 16, 2009  
Motion by Waddell with support from Harvath to approve meeting minutes from March 16, 2009 City Council Meetings as presented. Motion carried.
- 6. Appointments /Resignations**  
None scheduled.
- 7. Proclamations/Awards – Mayor Pro Tem**  
None scheduled.
- 8. Public Communications** (Limit of three minutes for comments regarding agenda items)
  - A. **Verbal:** None
  - B. **Written:**
    1. Saugatuck Township Fire District Board Meeting Minutes from the Regular Meeting of February 9 and Workshop Meeting of February 23, 2009 are Available for Public Inspection in the Office of the City Clerk.

2. Letter from City Clerk, Jean E. Neve, to Mr. Richard Bale dated March 19, 2009 RE: Drainage Ditch Cleaning and Request to Refrain from Depositing Landscape Waste Debris into Drainage Ditches.
3. "Thank You" Note from Mr. Bill Doucette to Public Works Superintendent Max Rodgers, RE: Prompt and Efficient Response to Drainage Ditch Cleaning by City DPW Crews
4. Interurban Transit Authority Report dated March 17, 2009
5. Letter from State Senator Patty Birkholz to Councilperson Bailey dated March 20, 2009 RE: Senate Bill 190
6. "*Lakeshore Voter*" dated April 2009 from The League of Women Voters – Holland Area
7. "*Guide to the American Recovery and Reinvestment Act*" from the Office of U.S. Congressman Bart Stupak; the Complete Document is Available for Public Inspection in the Office of the City Clerk; may also be Downloaded Online at [www.house.gov/stupak](http://www.house.gov/stupak)
8. West Michigan Strategic Alliance E-Newsletter; March 2009
9. Notice of Electronics Recycling Event; DeMond's Supermarket, Douglas, MI, on Saturday, May 2 from 9:00 a.m. to 1:00 p.m.
10. West Michigan Strategic Alliance; 2009 State of the Region; Wednesday, May 13 2009.

Written communications noted as received and filed.

## 9. Unfinished Business

Verbal Report from City Engineer Cal Becksvoort and Travis Underhill, Latitude Engineering & Surveying, Inc.

Mr. Becksvoort presented his report of the South Union Street Drainage Basin. The report includes drainage issues surrounding properties owned by Jim Wiley and the Saugatuck Public Schools. The school ball field project and drainage under Union Street to Tannery Creek were analyzed. Council members received copy of the report that Mr. Becksvoort discussed, summarized and made his recommendations.

The City will work with the Allegan County Drain Commission to request a Union Street Drain District be established.

## 10. New Business

- A. Motion to Adopt Resolution No. 18-2009 Appointing a Planning and Zoning Administrator Pursuant to Section 7.13 of the Charter of the City of the Village of Douglas.  
Motion by Waddell with support from Hoexter to adopt Resolution No. 18-2009 approving the appointment of Ryan Kilpatrick to the position of Planning and Zoning Administrator. Motion carried unanimously by roll call vote.  
The oath of office was given to Mr. Kilpatrick by Clerk Neve.

- B. Discussion RE: Planned Change of Collection Schedule by Chef Container, LLC  
Councilperson Urquhart asked that this item be open for discussion. He related previous problems experienced with a Friday pickup schedule. Many of the property owners come in for the weekend and put their trash at the curb on Monday. The trash sits all week until Friday attracting rats, raccoons and dogs.  
Manager Kowal will send a letter to Chef Container explaining the problems and requesting no change in the schedule. It was suggested that residents too contact Chef Container with their concerns.  
Urquhart requested a work session to discuss the possibility of going to a single trash hauler.

**11. Staff Reports**

- A. **Building/Planning/Zoning/Enforcement**  
None Scheduled

**12. Commission/Committee Reports**

- A. Planning Commission - Waddell  
A special meeting on March 25<sup>th</sup> granted permission for a small expansion project at Wild Dog Grille.
- B. Community Recreation Advisory Board - Bailey  
Next meeting scheduled for April 14<sup>th</sup>.
- C. Kalamazoo Harbor Master Plan Committee (see report from Councilperson Bailey dated March 23, 2009 RE: Summary of Working Harbor's Workshop)  
Bailey added a report from the Joint Harbor Committee meeting of April 2<sup>nd</sup>.

**13. Council Comments**

Urquhart commented the trash pick-up schedule should be a no brainer.  
Bailey commented on the Joint Harbor Committee meeting.  
Hoexter complimented the DPW on their accomplishments.

**14. Mayor's Report/Comments**

Balmer related he is not against discussing a single trash hauler, the council has to realize how much Manager Kowal is already working on.

**15. Approval of Invoices / Payroll**

- A. Consideration of Approval of Invoices dated 4/1/09 in the amount of \$75,332.83  
Motion by Waddell with support from Harvath to approve invoices dated 4/1/09 totaling \$75,332.83. Motion carried unanimously by roll call vote.

- B. Motion to Approve Payroll for the Month Ended March 31, 2009 in the amount of \$62,070.23.  
Motion by Waddell with support from Hoexter to approve payroll for the month ended March 31, 2009 in the amount of \$62,070.23.  
Motion carried unanimously by roll call vote.

**16. Manager's Report**

- A. Miscellaneous Matters / Updates
  - 1. Announcement of the planned Easter Events and request for candy donations.
  
- B. Legal Update  
Motion by Waddell with support from Bailey to enter into closed session at 7:50 p.m. as authorized by Section 8(e) and 8 (h) of the Open Meetings Act, being MCL 15.268 to consult with the City Attorney regarding trial or settlement strategy with pending litigation and to discuss a written opinion by legal counsel. Motion carried unanimously by roll call vote.  
  
Motion by Urquhart with support from Waddell to end the closed session and return to the regular meeting at 8:25 p.m. Motion carried.

- 17. Hear from the Audience** (Limit three minutes for general comments)  
No comments were heard.

- 18. Adjournment**  
The meeting was adjourned at 8:26 p.m.

Respectfully submitted by:

Jean E. Neve, CMC  
City Clerk

Approved by: \_\_\_\_\_  
Matt Balmer, Mayor

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on April 6, 2009. I further certify that the meeting was duly called and that a quorum was present.

\_\_\_\_\_  
Jean E. Neve, City Clerk

\_\_\_\_\_  
Date



