

**THE CITY OF THE VILLAGE OF DOUGLAS
MEETING OF THE CITY COUNCIL
MINUTES**

Monday, March 16, 2009
7:00 p.m.

- 1. Call to Order**
The meeting was called to order at 7:00 p.m. by Mayor Pro Tem Waddell

- 2. Roll Call**
Members Present: Bailey, Harvath, Hoexter, Waddell
Absent: Balmer, Urquhart
Also Present: City Clerk Neve

- 3. Pledge of Allegiance – Mayor Pro Tem**

- 4. Changes/Additions/Deletions to Agenda**
Addition: Item #10E, Motion to authorize Chief Giles to pursue grant funding under COPS Hiring Recovery Program.
Motion by Bailey with support from Hoexter to approve the agenda as amended.
Motion carried.

- 5. Approval of Minutes**
 - A. Regular Meeting of City Council of March 2, 2009
 - B. Committee of the Whole of City Council of March 2, 2009
 - C. Committee of the Whole of City Council of March 9, 2009Motion by Hoexter with support from Bailey to approve meeting minutes from March 2 and March 9, 2009 City Council Meetings as presented.
Motion carried.

- 6. Appointments /Resignations**
 - A. Motion to Appoint Mr. William (“Bill”) L. Schumacher to the Downtown Development Authority Board (term concluding January 2010).
Motion by Bailey with support from Harvath to approve appointment of William Schumacher to the Downtown Development Authority Board. Motion carried unanimously by roll call vote.

- 7. Proclamations/Awards – Mayor Pro Tem**
 - A. Presentation of proclamation to Ms. Amber Marcy, Ms. Wheelchair Michigan

- 8. Public Communications** (Limit of three minutes for comments regarding agenda items)
 - A. **Verbal:** No comments were heard.

B. Written:

1. SABA Business Meeting Minutes of March 4, 2009
2. Letter from the Michigan Bureau of Construction Codes dated March 2, 2009
3. Douglas Police Department 2008 Year-End Report
Written communications noted as received and filed.

9. Unfinished Business

None scheduled

10. New Business

- A. Motion to Adopt Resolution No. 16-2009 Approving Lot Split (Parcel Nos. 03-59-150-076-00 and 03-59-150-076-50; 47 Bayou Drive and 81 Water Street, Douglas, MI, respectively).
Motion by Harvath with support from Bailey to adopt Resolution No. 16-2009 approving lot split at 47 Bayou Drive and 81 Water Street. Motion carried unanimously by roll call vote.
- B. Motion to Adopt Resolution No. 17-2009 Approving a Letter of Understanding with the Saugatuck-Douglas Art Club.
Motion by Harvath with support from Bailey to approve adoption of Resolution No. 17-2009 approving letter of understanding with the Saugatuck-Douglas Art Club. Motion carried unanimously by roll call vote.
- C. Motion Authorizing the Kalamazoo Lake Sewer & Water Authority to Expend \$1,406.95 from the Douglas Water and Sewer Revolving Fund for the Purchase of a Replacement Fire Hydrant.
Motion by Harvath with support from Sapita to approve the expenditure of \$14,066.95 for fire hydrant replacement.
Bailey asked that the motion be amended to include a provision for payment if the hydrant at Summer Grove also needs replacing.
Harvath amended the motion to approve the expenditure of \$1,406.95 for replacement of hydrant at Center and LaBarre Street and if necessary not exceed another \$1,406.95 for replacement of the hydrant in Summer Grove. Support from Sapita. Motion carried unanimously by roll call vote.
- D. Motion Authorizing the Knights of Columbus to Conduct Its Annual Tootsie Roll Drive in Douglas on April 3, 4, and 5, 2009
Motion by Bailey with support from Hoexter to allow the Knights of Columbus to conduct its annual Tootsie Roll Drive. Motion carried.

- E. Motion Authorizing Douglas Police Chief Ken Giles to file application for grant funding under COPS Hiring Recovery Program; U.S. Department of Justice, Office of Community Policing Services. Motion by Bailey with support from Hoexter to authorize Chief Ken Giles to submit application for grant funding under COPS Hiring Recovery Program. Motion carried unanimously by roll call vote.

11. Staff Reports

- A. **Building/Planning/Zoning/Enforcement**
No report.
- B. **Finance/Budget**
 - 1. Revenue/Expenditure Summary Report for the Period of 7/1/08 to 2/28/09.
 - 2. Investment Schedule as of 2/28/09
 - 3. Wire Transfer/ACH Payment Summary for the Month Ended February 28, 2009Reports noted as received and filed.

12. Commission/Committee Reports

- A. Planning Commission - Waddell
Regular meeting of March 11th was cancelled.
- B. Community Recreation Advisory Board - Bailey
Poker Zone fundraiser was successful in raising \$4,000.
- C. Kalamazoo Lake Sewer and Water Authority Commission
No report.
- D. Kalamazoo Harbor Master Plan Committee - Bailey
The first meeting, on March 5th, yielded much discussion on who does what. Bailey suggested the group meet more than once a month at least to get things moving. The Committee plan to visit other Harbor Authorities. All information was provided to Congressman Pete Hoekstra.

13. Council Comments

Sapita commented he looked through the 2008 Police Report and was pleased to learn the Department went through nine different training programs. Harvath complimented the DPW on excellent job and noticed they have begun picking up leaves and brush again. Harvath asked why Kalamazoo Lake Sewer and Water Authority holds the City connection fees and if the account earns any interest. Hoexter related she is thrilled that we are talking to architects about the renovations to the second floor.

Hoexter offered compliments to Chief Giles on his ability to take hold of the department and update equipment.
Bailey commented she thinks KLSWA should have replacement hydrants on hand and readily available.

14. Mayor's Report/Comments

None

15. Approval of Invoices

- A. Consideration of Approval of Invoices dated 3/13/09 in the amount of \$57,409.32
Motion by Harvath with support from Sapita to approve invoices dated 3/13/09 totaling \$57,409.32. Motion carried unanimously by roll call vote.

16. Manager's Report

None

17. Hear from the Audience (Limit three minutes for general comments)

Nic Lynema, Liberty Lawn Care, stated he is interested in making a bid to the City for lawn care / mowing and maintenance.
Rick Bailey, 461 Summer Grove, commented the hydrants should be on a regular maintenance program and flushed at least yearly.

18. Adjournment

The meeting was adjourned at 7:47 p.m.

Respectfully submitted by:

Jean E. Neve, CMC
City Clerk

Approved by: _____
Renee Waddell, Mayor Pro Tem

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on March 16, 2009. I further certify that the meeting was duly called and that a quorum was present.

Jean E. Neve, City Clerk

Date

