

**THE CITY OF THE VILLAGE OF DOUGLAS
MEETING OF THE CITY COUNCIL
MINUTES**

Monday, March 2, 2009
7:00 p.m.

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mayor Balmer

2. Roll Call

Members Present: Bailey, Balmer, Harvath, Hoexter, Urquhart, Waddell

Absent: Sapita

Also Present: Manager Kowal and Clerk Neve

3. Pledge of Allegiance - Mayor

4. Changes/Additions/Deletions to Agenda

Additions: Item #6B, Resignation of Mr. Herb Conlan from the Assessing Board of Review.

Item #6C, Motion to appoint Mr. Paul Marineau to the Assessing Board of Review.

Motion by Waddell with support from Hoexter to approve the agenda as amended. Motion carried.

5. Approval of Minutes

A. Regular Meeting of City Council of February 16, 2009

B. Special Meeting of City Council of February 23, 2009

C. Closed Session Minutes of City Council of February 23, 2009

Motion by Harvath with support from Waddell to approve meeting minutes from February 16 and 23, 2009 City Council Meetings as presented. Motion carried.

6. Appointments /Resignations

A. Motion to Appoint Mr. Marc S. Owens to the Downtown Development Authority Board (term concluding January 2012)

Motion by Waddell with support from Urquhart to approve appoint of Marc S. Owens to the Downtown Development Authority Board.

Motion carried unanimously by roll call vote.

B. Motion to accept the resignation of Mr. Herb Conlan from the City of Village of Douglas Assessing Board of Review.

Motion by Waddell with support from Bailey to accept the resignation of Mr. Herb Conlan. Motion carried.

- C. Motion to approve Resolution No. 15-2009 appointing Mr. Paul Marineau to the vacated seat on the Assessing Board of Review to a term ending January 2010.
Motion by Waddell with support from Urquhart to approve Resolution No. 15-2009 appointing Paul Marineau to the Assessing Board of Review for a term ending January 2010. Motion carried unanimously by roll call vote.

7. Proclamations/Awards
None scheduled

8. Public Communications (Limit of three minutes for comments regarding agenda items)

A. Verbal:

1. Terry Burns, Allegan County Commissioner, asked audience to participate in Transportation Survey. Commented on fees charged by the Health Department for one day events. Would like to set up meeting with Health Department and Mayor.

B. Written:

1. Notice RE: City of Douglas Now Offering Acceptance of Debit/Credit Cards for Municipal Payments
2. 2009 Road Construction Map Produced by Kalamazoo Transportation Service Center (TSC); Michigan Department of Transportation
3. Letter from Michigan Municipal League (MML) Liability and Property Pool dated February 9, 2009 RE: Recent Loss Control Visit/Inspection
4. Letter from Dick Waskin dated February 20, 2009
5. Article from FOXNews.com Entitled "*Michigan Tourist Towns Not Just for Summer Anymore*"
6. Notice of Upcoming Meeting of the Ad Hoc Kalamazoo Harbor Master Plan Committee Emailed by SABA to Area Businesses
7. SABA Business Meeting Minutes of February 11, 2009
8. Notice from the Southwest Michigan Solid Waste Consortium RE: Television and Electronics Recycling in Southwest Michigan
9. Email from Steve Bishop, Fleis & VandenBrink Engineering, Inc., RE: Summary of Latest Information on the Federal Stimulus Bill
Written communications noted as received and filed.

9. Unfinished Business
None scheduled

10. New Business

- A. Motion to Adopt Resolution No. 12-2009 Approving a Letter of Understanding with the Douglas Dutchers Base Ball Club. Motion by Waddell with support from Bailey to approve adoption of Resolution No. 12-2009 with Douglas Dutchers Base Ball Club. Motion carried unanimously by roll call vote.
- B. Motion to Adopt Resolution No. 13-2009 Amending the Budget of the 2008/2009 General Appropriations Act. Motion by Harvath with support from Waddell to approve adoption of Resolution No. 13-2009 amending the 2008/2009 budget. Motion carried unanimously by roll call vote.
- C. Motion to Adopt Resolution No. 14-2009 Approving and Adopting the City of the Village of Douglas Fund Balance Policy Statement; Finance/Budget Policy Statement No. 01-2009. Motion by Waddell with support from Bailey to approve Resolution No. 14-2009 adopting Fund Balance Policy Statement. Motion carried unanimously by roll call vote.

11. Staff Reports

- A. **Building/Planning/Zoning/Enforcement**
Nothing scheduled

12. Commission/Committee Reports

- A. Planning Commission - Waddell
No report.
- B. Community Recreation Advisory Board - Bailey
Next meeting scheduled for later in March.
- C. Ad Hoc Kalamazoo Harbor Master Plan Committee (see attached agenda for meeting of March 5, 2009; see also Michigan Small Harbors Coalition meeting minutes of January 27, 2009)
Balmer commented all SABA members have been invited to the meeting. This is an organizational meeting only.

13. Council Comments

Hoexter offered compliments on the recent newsletter.

14. Mayor's Report/Comments

Shore Magazine is offering a chance to vote for "Best Of" at the website www.nwi/bestof. Best downtown choice includes City of Douglas.

15. Approval of Invoices

- A. Consideration of Approval of Invoices dated 2/27/09 in the amount of \$84,094.78.
Motion by Waddell with support from Bailey to approve invoices dated 2/27/09 totaling \$84,094.78. Motion carried unanimously by roll call vote.

- B. Motion to Approve Payroll for the Month Ended February 28, 2009 in the Amount of \$59,055.85.
Motion by Harvath with support from Hoexter to approve payroll costs for the month ended February 28, 2009. Motion carried unanimously by roll call vote.

16. Manager's Report

- A. Ad Hoc Kalamazoo Harbor Master Plan Committee Meeting is scheduled for Thursday, March 5th, 7:00 p.m.
Michigan Department of Environmental Quality has scheduled a public hearing for the Swingbridge Boardwalk project on Wednesday, March 4th at Saugatuck High School, 7:00 p.m.

- B. Manager Kowal announced Ryan Kilpatrick will be joining the City Staff as Community / Economic Development Director. A job description will be developed.

- C. Department of Public Works Superintendent Max Rodgers will come before council at a future meeting to discuss aspects of the job that the public doesn't often see or even realize is being done.

- D. Manager Kowal commented he is extremely pleased with the City Hall Staff, City Attorney, Police Department and Department of Public Works. It has taken over two years to get to this point but the City now has the best, most competent employees in place

- 17. Hear from the Audience** (Limit three minutes for general comments)
No comments were heard.

18. Adjournment

The meeting was adjourned at 7:56 p.m.

Respectfully submitted by:

Jean E. Neve, CMC
City Clerk

Approved by: _____
Matt Balmer, Mayor

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on March 2, 2009. I further certify that the meeting was duly called and that a quorum was present.

Jean E. Neve, City Clerk

Date

