

**THE CITY OF THE VILLAGE OF DOUGLAS**  
**MEETING OF THE CITY COUNCIL**  
**MINUTES**  
**Monday, March 17, 2008**  
**7:00 p.m.**

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mayor Pro Tem Waddell

2. Roll Call

Members Present: Bailey, Harvath, Hoexter, Moore, Mayer, Waddell

Absent: Balmer

Also Present: Manager Kowal and Clerk Neve

3. Pledge of Allegiance – Mayor Pro Tem

4. Changes/Additions/Deletions to Agenda

Motion by Mayer with support from Moore to approve the agenda as presented. Motion carried.

5. Approval of Minutes

A. Committee of the Whole Meeting of March 3, 2008

B. Regular Meeting of City Council of March 3, 2008

C. Closed Session Minutes of March 3, 2008

D. Special Meeting of City Council March 10, 2008

E. Closed Session Minutes of March 10, 2008

Motion by Hoexter with support from Bailey to approve meeting minutes of March 3 and March 10, 2008. Motion carried.

6. Appointments /Resignations

A. Resignation of John T. Piggins, Chairperson, Douglas Planning Commission (effective March 19, 2008)

Motion by Mayer with support from Harvath to accept the resignation of John Piggins from the Planning Commission with regret. Motion carried unanimously.

B. Reappointment of Christopher C. Nern to the Douglas Planning Commission (term expires 4/30/2011)

Motion by Bailey with support from Moore to approve appointment of Christopher Nern to a three-year term on the Planning Commission. Motion carried unanimously by roll call vote.

C. Appointment of Christopher C. Nern to the City of the Village of Douglas-City of Saugatuck-Saugatuck Township (Tri-Community) Joint Planning Committee

Motion by Moore with support from Mayer to approve the appointment of Christopher Nern to the Tri-Community Planning Committee. Motion carried unanimously by roll call vote.

## 7. Proclamations/Awards

None

## 8. Public Communications (Limit of three minutes for comments regarding agenda items)

Verbal:

A. Joe Milauckas, Lakeshore Dr., spoke regarding the revocable license agreement that will be discussed later. He asked that the DPW keep the area clean and free from litter. He related the vacant building that may be on the Swing Bridge property has become an eyesore. He would like the City to consider taking it down.

B. Bob Genetski, candidate for 88th District State Representative introduced himself.

C. Dave Hills, Water Street, commented on numerous topics and extreme spending.

Written:

A. Michigan Township Services Summary of Permits Issued- February 2008

B. "Thank You" Card Received by Douglas Public Works Department from Saugatuck Christian Reformed Church in Recognition of Excellent Snowplowing Services Performed in 2007-2008

C. Letter from Dick Waskin dated March 10, 2008 (attachments available upon request

D. Notice from Gayle Lipsig dated March 11, 2008 RE: Discontinuation in 2008 of Art'Round Town (ART) Sculpture Exhibition throughout the Douglas-Saugatuck Area

E. Letter from Steve McNeal, Chairperson, Allegan County Board of Commissioners dated March 11, 2008 RE: Meeting Notice Pertaining to New Jail Site

F. Saugatuck Township Fire District Board Minutes (Regular Meeting of February 11 and Workshop Meeting of February 25, 2008) are available upon request of the City Clerk

Manager Kowal will speak with Gayle Lipsig regarding the possibility of bringing the Art'Round Town program to Douglas only.

Written communications noted as received and filed.

## 9. Unfinished Business

A. Motion to Adopt for Secord and Final Reading Ordinance No. 01-2008 Amending the Code of Ordinances of the City of the Village of Douglas In Regards to the Planning Commission (Proposed Ordinance No. 01-2008 will replace Ordinance No. 162, adopted March 18. 2002)

Motion by Harvath with support from Moore to approve adoption of Ordinance No. 01-2008. Motion carried unanimously by roll call vote.

#### 10. New Business

A. Motion to adopt Resolution No. 22-2008 Approving a Letter of Understanding with the Saugatuck-Douglas Garden Club with Regards to Community Pride Day on May 19, 2008.

Motion by Bailey with support from Mayer to approve adoption of Resolution No. 22-2008. Motion carried unanimously by roll call vote.

B. Motion to Adopt Resolution No. 23-2008 Approving a Letter of Understanding with the Douglas Dutchers Base Ball Club.

Motion by Bailey with support from Hoexter to approve adoption of Resolution No. 23-2008. Motion carried unanimously by roll call vote.

C. Motion to Adopt Resolution No. 24-2008 Supporting the Designation of Route 31/Blur Star Highway as a Heritage Trail.

Motion by Moore with support from Bailey to approve adoption of Resolution No. 24-2008. Motion carried unanimously by roll call vote.

D. Motion to Adopt Resolution No. 25-2008 Appointing Renee Waddell as the Member Ex Officio to the Douglas Planning Commission

Motion by Bailey with support from Waddell to approve adoption of Resolution No. 25-2008. Motion carried unanimously by roll call vote with Waddell abstaining.

E. Motion to Adopt Resolution No. 26-2008 Approving a Revocable License Agreement between the City of the Village of Douglas and Joseph J. Milauckas, Jr., for the Union Street Boat Launch.

Motion by Bailey with support from Mayer to approve adoption of Resolution No. 26-2008. Motion carried unanimously by roll call vote. Kowal related the DPW will be ordering a sign similar to the one at Schultz Park that instructs boaters to use the same envelope honor system for use of the boat launch ramp.

#### 11. Staff Reports

##### A. Building/Planning/Zoning/Enforcement

1. Letter from Attorney Barbara Ruga, Clark Hill, to City Manager Kowal dated March 4, 2008 RE: Response to Notice of Zoning Violations at Douglas Elementary School dated February 8, 2008.

2. Notice of Sign Ordinance Violation dated February 26, 2008 from Planning/Zoning Specialist, Ryan Kilpatrick, to Jo Jo's Americana

Supper Club.

3. Letter from Ryan Kilpatrick, Planning/Zoning Specialist, to GMB Architects dated March 12, 2008 RE: Additional Explanation of City Processes and Repeated Request for Information Relating to Special Use Permit Application of Saugatuck Public Schools

4. Letter from Michigan Department of Environmental Quality (MDEQ) to City Manager Kowal dated March 11, 2008 and Copy of Notice of Public Hearing with Regards to the Application for Permit Submitted by Douglas Lakefront Properties, LLC (Swing Bridge)

Please Note: Public Hearing is Thursday, April 10, 2008, 7:00 p.m., Douglas City Hall  
All communications were briefly discussed by Manager Kowal and noted as received and filed.

#### B. Finance/Budget

1. Revenue/Expenditure Report for the Period 7/1/07 to 2/29/08
2. Cash Balances Report for the Month Ended February 29, 2008
3. Summary of Wire Transfer/ACH Payments for the Months Ended January 31 and February 29, 2008
4. Investment Schedule as of 2/29/2008

#### 12. Committee Reports

##### A. Zoning Ordinance Ad Hoc Committee

No meeting is scheduled until the final draft is finished.

##### B. Planning Commission

Next regularly scheduled meeting is March 19, 2008.

##### C. Community Recreation Advisory Board

Bailey related the March 18th meeting has been cancelled.

##### D. Police Commission

The next scheduled meeting is April 9th at 4:00 p.m.

##### E. Kalamazoo Lake Sewer and Water Authority

Moore reported KLSWA Board has authorized a rate study and repairs are to be done at the lift stations. Board members will be encouraging residents to conserve water.

##### F. Park Improvements Implementation Ad Hoc Committee

Waddell reported on a slide presentation on playground equipment and ball field bleachers.

#### 13. Council Comments

A. Hoexter thanked Kowal for the report on investments. Added that Amity Neighborhood Association has always encouraged residents to be

conservative with their sprinkling.

B. Mayer related she has noticed some uncovered outlets on Center Street. Asked if the DPW was fully staffed yet, when construction will start on the second building at Harbor Village, regulation of sandwich board signs and the fees for ACH transfers.

C. Moore remarked that letters of comment will be accepted for the April 10th DEQ hearing. R.J. Peterson is asking for sewer service at his Tower Marina property. Petitions requesting public utilities are available in the Clerk's office.

D. Harvath commented on the following:

1. Rates for payroll transfers
2. May 19th is community trash pick-up day
3. When utilities were put into the house at Washington and Center Street the road was cut and never restored to previous condition.
4. The City never requested an on-site review of the Elementary School expansion.

E. Bailey remarked she appreciated the financial reports. She will ask Summer Grove Association to adjust underground sprinkling usage. One point she would like to make perfectly clear to the newspapers is the City Council members are the ones who asked the City Manager to crack down on zoning violations and enforce our Ordinances. The City Manager has followed direction.

F. Waddell commented she appreciates seeing the investment report. She has a few questions on the revenue and expense report. And asked when can we expect to see the first payment from the Township. She wants to make sure the CIP includes renovations to Dutcher Lodge.

#### 14. Mayor's Report/Comments

None

#### 15. Approval of Invoices

A. Consideration of Approval of Invoices dated 3/13/08

Motion by Hoexter with support from Bailey to approve invoices totaling \$72,586.48. Motion carried unanimously by roll call vote.

B. Consideration of Approval of Payroll for the Month Ended February 29, 2008.

Motion by Harvath with support from Bailey to approve February 2008 Payroll. Motion carried unanimously by roll call vote.

#### 16. Manager's Report

A. Comment on large attorney fees. Ordinance enforcement comes at a cost

B. The Planning Commission meeting on Wednesday will determine the special use permit for Saugatuck Public Schools off-site issues. Council

Members are encouraged to attend.

C. City Hall is making an effort to go “green”. We have purchased mugs, will use paper cups instead of plastic and have begun sending packets out in reusable folders.

D. The DPW has made good use of prisoners to clean-up around town.

17. Hear from the Audience (Limit three minutes for general comments)

Kate Casey, 190 Union, thanked Council for all their help.

Heather Barton, 190 Union, commented it seems there are many ball fields in the area. Is there a reason the schools couldn't use Schultz Park field for ball games. Kowal responded this would be something to ask at the Planning Commission meeting Wednesday. Kowal related parking issues will be discussed and it is his hope that we will have some specific questions for the Commissioners to ask.

Mayer related she has heard rumors that the Waypoint will be staying open in the evening to serve dinner. They will need their parking lot for their customers.

18. Adjournment

The meeting was adjourned at 9:09 p.m.

Respectfully submitted by:

Jean E. Neve, CMC  
Clerk

Approved by: \_\_\_\_\_  
Renee Waddell, Mayor Pro Tem

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on March 17, 2008. I further certify that the meeting was duly called and that a quorum was present.

\_\_\_\_\_  
Jean E. Neve, City Clerk Date