

**CITY OF DOUGLAS  
ROAD CUT REQUEST FORM**

Any Homeowner, Contractor, Utility Company, or Public Agency performing work which necessitates cutting into any City of Douglas street shall complete this form, and in so doing agrees to comply with the Michigan Department of Transportation repair standards. All road cuts shall have a minimum of a 4-foot trench, and pavement replacement area extending at least one foot on both sides of the excavated area. Compaction shall be required. This form shall be submitted to the Zoning Administrator with a fee of \$100. and a letter of credit for \$5,000. If you are going to be making multiple cuts during the year you may also provide the city with a letter of credit in the amount of \$10,000. which will cover all of your road cut projects. The Zoning Administrator and the Director of Public Works shall approve all road cut plans and all restoration work. Any violation to the Michigan Department of Transportation repair standards shall come under the Municipal Civil Infractions, Chapter 3, Ordinance & Fine Schedule.

Parcel No. \_\_\_\_\_ Date: \_\_\_\_\_

Owner \_\_\_\_\_

Mailing Address \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Address (where work is being done) \_\_\_\_\_

General Contractor \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Contractor signature \_\_\_\_\_

Description of work to be done (Include dates and times): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Identify signs to be used and proposed locations (Road Closed, etc.) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

